

***TOWN OF BLUE HILL, MAINE***

***FINANCIAL STATEMENTS  
WITH INDEPENDENT AUDITOR'S REPORT***

***FOR THE FISCAL YEAR  
ENDED DECEMBER 31 2017***

**TOWN OF BLUE HILL, MAINE**  
**FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULES**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

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## ***INDEPENDENT AUDITOR'S REPORT***

Members of the Board of Selectmen  
Town of Blue Hill  
Blue Hill, ME 04614

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Blue Hill, Maine (the Town) as of and for the fiscal year ended December 31, 2017, including the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of

the Town of Blue Hill, Maine, as of December 31, 2017, and the respective changes in financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension disclosure schedules on pages 3 through 6 and 23 through 26 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the basic financial statements that collectively comprise the Town of Blue Hill, Maine's financial statements as a whole. The supplementary information and the schedule of expenditures of federal awards are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for the purposes of additional analysis as required by the State of Maine Department of Education.

The supplementary information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information and schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 26, 2018, on our consideration of the Town of Blue Hill, Maine's internal control over financial reporting and on our tests of it compliance with certain provisions of laws, regulations, contracts and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Blue Hill, Maine's internal control over financial reporting and compliance.

Respectfully Submitted,

***James W. Wadman, C.P.A.***

James W. Wadman, C.P.A.  
September 26, 2018

**TOWN OF BLUE HILL, MAINE**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended December 31, 2017**

The management of the Town of Blue Hill, Maine (the Town) offers readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2017. We encourage readers to consider this information in conjunction with the financial statements and accompanying notes that follow.

**FINANCIAL HIGHLIGHTS – PRIMARY GOVERNMENT**

**Government-wide Highlights:**

*Net Position* – The assets of the Town exceeded its liabilities at the year ending December 31, 2017 by \$19,742,338 (presented as “net position”). Of this amount, \$4,912,521 was reported as “unrestricted net position”. Unrestricted net position represents the amount available to be used to meet the Town's ongoing obligations to citizens and creditors.

*Changes in Net Position* – The Town's total net position increased by \$355,185 (a 1.8% increase) for the year ended December 31, 2017.

**Fund Highlights:**

*Governmental Funds* – Fund Balances – As of the close of the year ended December 31, 2017, the Town's governmental funds reported a combined ending fund balance of \$5,413,967, an increase of \$1,132,587 in comparison with the prior year. Of this total fund balance, \$2,905,800 represents general unassigned fund balance. This unassigned fund balance represents approximately 38.7% of the total general fund expenditures for the year.

**Long-term Debt:**

The Town's total long-term debt obligations decreased \$34,963 (1.3%) during the current year. During the year, the Town was approved for a new debt obligation of \$1,500,000 for improvements to the school building, of which \$150,001 has been drawn down through the end of the year. The Town is obligated for the portion of the debt that has been drawn down by the end of the year. Existing debt obligations were retired according to schedule.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains additional required supplementary information (budgetary comparison) and other supplementary information. These components are described below:

**Government-wide Financial Statements**

The government-wide financial statements present the financial picture of the Town from the economic resources measurement focus using the accrual basis of accounting and are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business. They distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The statement of net position includes all assets of the Town (including infrastructure) as well as all liabilities (including long-term debt), with the difference between the two reported as net position. The statement of activities shows how the Town's net position changed during the year, regardless of the timing of related cash flows. The government-wide financial statements can be found on pages 7 - 8 of this report.

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The fund financial statements include statements for one category of activity – governmental funds.

The governmental activities are prepared using the current financial resources measurement focus and the modified accrual basis of accounting and are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund

balance provide a reconciliation to explain the differences between the governmental funds and governmental activities. The basic governmental fund financial statements can be found on pages 9 - 10 of this report.

#### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements. The notes to the financial statements can be found on pages 11 - 22 of this report.

#### **Required Supplementary Information**

This section includes a budgetary comparison schedule, which includes a reconciliation between the statutory fund balance for budgetary purposes and the fund balance for the general fund as presented in the governmental fund financial statements (if necessary), schedule of proportionate share of net pension liability, schedule of employer contributions and notes to historical pension information. Required supplementary information can be found on pages 23 - 26 of this report.

### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

#### **Net Position**

The largest portion of the Town's net position (72.0%) reflects its investment in capital assets such as land, buildings, equipment and infrastructure (roads, bridges and other immovable assets), less any related debt used to acquire those assets, that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although, the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

	Governmental Activities	Business-like Activities	Total 2017	Total 2016
Current Assets	\$ 5,863,981	\$ 0	\$ 5,863,981	\$ 4,759,589
Capital Assets	\$16,977,037	\$ 0	\$16,977,037	\$17,351,029
<i>Total Assets</i>	\$22,841,018	\$ 0	\$22,841,018	\$22,110,618
Deferred Outflows	\$ 73,305	\$ 0	\$ 73,305	\$ 97,051
<i>Total Assets and Deferred Outflows</i>	\$22,914,322	\$ 0	\$22,914,322	\$22,207,669
Other Liabilities	\$ 395,807	\$ 0	\$ 395,807	\$ 193,948
Long-Term Liabilities	\$ 2,471,831	\$ 0	\$ 2,474,831	\$ 2,465,491
Deferred Inflows	\$ 301,346	\$ 0	\$ 301,346	\$ 161,078
Net Position;				
Invested in Capital Assets	\$14,217,607	\$ 0	\$14,217,607	\$14,793,840
Restricted	\$ 612,210	\$ 0	\$ 612,210	\$ 518,811
Unrestricted	\$ 4,912,521	\$ 0	\$ 4,912,521	\$ 4,074,502
<i>Total Liabilities, Deferred Inflows, and Net Position</i>	\$22,914,322	\$ 0	\$22,914,322	\$22,207,669

An additional portion of the Town's net position (3.1%) represents resources that are subject to external restrictions on their use. The remaining balance of unrestricted net position (24.9%) may be used to meet the government's ongoing obligations to citizens and creditors.

#### **Changes in Net Position**

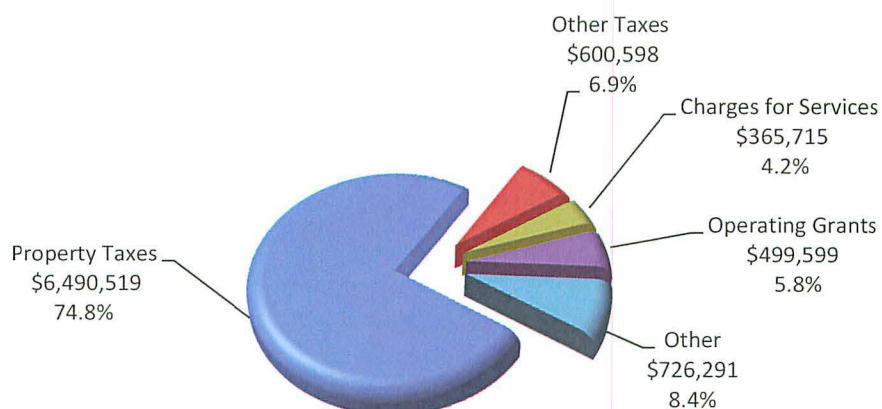
Governmental activities increased the Town's net position by \$355,185. This increase was primarily due to depreciation expense offset by large gain on sale of tax acquired property, controlled expenditures and conservative revenue budgeting.

	Governmental Activities	Business-like Activities	Total 2017	Total 2016
<i>Revenues;</i>				
Tax Revenues	\$ 7,091,117	\$ 0	\$ 7,091,117	\$ 6,853,359
Program Revenues	\$ 865,314	\$ 0	\$ 865,314	\$ 1,092,434
Interest	\$ 11,401	\$ 0	\$ 11,401	\$ 13,496
State and Federal Revenues	\$ 88,018	\$ 0	\$ 88,018	\$ 80,750
Other	\$ 626,872	\$ 0	\$ 626,872	\$ 70,049

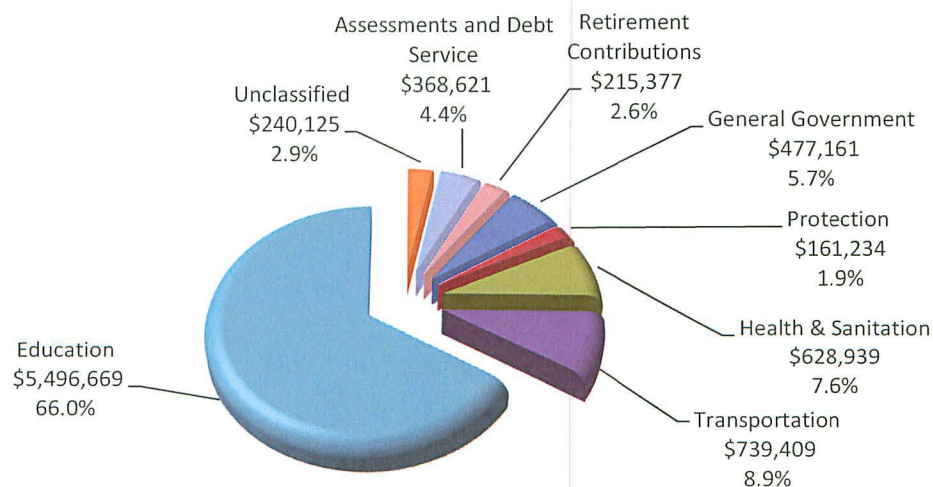


<i>Total Revenues</i>	\$ 8,682,721	\$ 0	\$ 8,682,721	\$ 8,110,088
<i>Expenses;</i>				
Administration	\$ 477,161	\$ 0	\$ 477,161	\$ 472,970
Protection	\$ 161,234	\$ 0	\$ 161,234	\$ 150,915
Health/Sanitation	\$ 628,939	\$ 0	\$ 628,939	\$ 623,705
Highways/Bridges	\$ 739,409	\$ 0	\$ 739,409	\$ 701,210
Education	\$ 5,496,669	\$ 0	\$ 5,496,669	\$ 5,374,283
Unclassified	\$ 240,125	\$ 0	\$ 240,125	\$ 217,972
Debt Service	\$ 76,044	\$ 0	\$ 76,044	\$ 78,510
Assessments	\$ 292,577	\$ 0	\$ 292,577	\$ 283,022
State Retirement Contributions	\$ 215,377	\$ 0	\$ 215,377	\$ 246,552
<i>Total Expenses</i>	\$ 8,327,536	\$ 0	\$ 8,327,536	\$ 8,149,138
Changes in Net Position	\$ 355,185	\$ 0	\$ 355,185	\$ (39,050)

### Revenues by Source - Governmental and Business-Type



### Expenditures by Source - Governmental and Business-Type



## **FINANCIAL ANALYSIS OF THE TOWN'S INDIVIDUAL FUNDS**

### **Governmental Funds**

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

At the end of the year, the Town's governmental funds reported ending fund balances of \$5,413,967, an increase of \$1,132,587 in comparison with the prior year. Approximately 54 percent of this total amount constitutes unassigned fund balance. The remainder is reserved to indicate that it is not available for new spending because it has been committed to liquidate contracts and commitments of the prior fiscal year or for a variety of other purposes.

### **GENERAL FUND BUDGETARY HIGHLIGHTS**

Variances between actual General Fund revenues and expenditures and the final amended budget included the following:

- \$254,722 positive variance in real estate and personal property tax. Actual collections were 94.9% of the levy as compared to 94.2% in the prior year. There was a significant decrease in the unavailable property tax revenue due to the collections being better on unpaid taxes and prepaid collections.
- \$613,068 positive variance in all other revenues. This was primarily due to conservative budgeting and a large gain on sale of tax acquired property.
- \$124,514 positive variance in transportation expenditures. This variance was primarily due to budget including increases to reserve balances.
- \$87,849 positive variance in assessments. This is primarily due to overlay.
- \$69,023 positive variance in all other expenditures. This is due to controlled costs and conservative budgeting.

## **CAPITAL ASSET AND DEBT ADMINISTRATION**

### **Capital Assets**

The Town's investment in capital assets for its governmental activities amounts to \$32,279,864, net of accumulated depreciation of \$15,302,827, leaving a net book value of \$16,977,037. Current year additions include \$13,819 for town hall improvements, \$14,601 for equipment purchases, \$91,382 of school building improvements and \$260,927 for town roads and sidewalks. There were no current year retirements or impairments. Additional information on the Town's capital assets can be found in Note 4 of the notes to the financial statements on pages 16 - 17 of this report.

### **Debt**

The Town has total bonded debt outstanding of \$2,759,430 that is backed by the full faith and credit of the Town. The outstanding debt decreased \$34,962 during the current year. Additional information on the Town's long-term debt can be found in Note 6 of the notes to the financial statements on pages 17 - 18 of this report.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town's finances for all citizens, taxpayers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Blue Hill, P.O. Box 412, Blue Hill, ME 04614.



**TOWN OF BLUE HILL, MAINE**  
**STATEMENT OF NET POSITION**  
**DECEMBER 31, 2017**

(Exhibit I)

	<u>Governmental Activities</u>	<u>Component Unit Blue Hill Fire Co.</u>
<u>Assets &amp; Deferred Outflows</u>		
<u>Assets</u>		
Cash On Hand and on Deposit	\$4,725,284	\$23,539
Investments		\$1,333,340
Taxes and Tax Liens	\$423,865	
Accounts Receivable and Prepaid Expenses	\$714,831	
<u>Capital Assets</u>		
Land	\$2,802,180	
Other Capital Assets, net of Accumulated Depreciation	\$14,174,857	
Total Capital Assets	\$16,977,037	\$0
<u>Total Assets</u>	\$22,841,018	\$1,356,879
<u>Deferred Outflows of Resources</u>		
Related to Pension	\$73,305	
<u>Total Deferred Outflows of Resources</u>	\$73,305	\$0
<u>Total Assets &amp; Deferred Outflows</u>	\$22,914,322	\$1,356,879
<u>Liabilities, Deferred Inflows and Net Position</u>		
<u>Liabilities</u>		
<u>Current Liabilities</u>		
Accounts Payable	\$108,540	
<u>Long-Term Liabilities</u>		
Net Pension Liability	\$2,668	
<u>General Obligation Bonds Payable</u>		
Due within one year	\$287,267	
Due in more than one year	\$2,472,163	
<u>Total Liabilities</u>	\$2,870,638	\$0
<u>Deferred Inflows of Resources</u>		
Property Taxes Paid in Advance	\$231,608	
Related to Pensions	\$69,738	
<u>Total Deferred Inflows of Resources</u>	\$301,346	\$0
<u>Net Position</u>		
Net Investment in Capital Assets	\$14,217,607	
Restricted	\$612,210	\$89,824
Unrestricted	\$4,912,521	\$1,267,055
<u>Total Net Position</u>	\$19,742,338	\$1,356,879
<u>Total Liabilities, Deferred Inflows and Net Position</u>	\$22,914,322	\$1,356,879

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF BLUE HILL, MAINE**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

(Exhibit II)

			Net (Expense) Revenue and Changes in Net Position		
<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Primary Government</u>	<u>Component Unit</u>
		<u>Charges for Services</u>	<u>Operating Grants</u>	<u>Governmental Activities</u>	<u>Blue Hill Fire Co.</u>
<u>Primary Government</u>					
<u>Governmental Activities</u>					
Administration	\$477,161			(\$477,161)	
Protection	\$161,234	\$2,040		(\$159,194)	
Health & Sanitation	\$628,939	\$250,409		(\$378,530)	
Education	\$5,496,669	\$113,266	\$235,409	(\$5,147,993)	
Highways & Bridges	\$739,409		\$48,812	(\$690,597)	
Unclassified	\$240,125			(\$240,125)	
Debt Service	\$76,044			(\$76,044)	
Assessments	\$292,577			(\$292,577)	
State Retirement Contributions	\$215,377		\$215,377	\$0	
<u>Total Governmental Activities</u>	<u>\$8,327,536</u>	<u>\$365,715</u>	<u>\$499,599</u>	<u>(\$7,462,222)</u>	<u>\$0</u>
<u>Total Primary Government</u>	<u>\$8,327,536</u>	<u>\$365,715</u>	<u>\$499,599</u>	<u>(\$7,462,222)</u>	<u>\$0</u>
<u>Component Unit</u>					
Fire Department	\$89,024				(\$89,024)
	<u>\$89,024</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>(\$89,024)</u>
<u>General Revenues</u>					
Real Estate Taxes and Homestead Exemption				\$6,461,810	
Excise Taxes				\$600,598	
State and Federal Revenues				\$88,018	
Licenses, Permits, Fees and Other				\$65,241	\$168
Sale of Tax Acquired Property				\$394,423	
Interest & Lien Fees				\$28,709	
Investment Earnings				\$11,401	\$137,805
Contributions				\$65,550	\$19,016
Debt Forgiven				\$101,658	
<u>Total Revenues</u>				<u>\$7,817,407</u>	<u>\$156,989</u>
<u>Changes in Net Position</u>				<u>\$355,185</u>	<u>\$67,965</u>
<u>Net Position - Beginning</u>				<u>\$19,387,153</u>	<u>\$1,288,914</u>
<u>Net Position - Ending</u>				<u>\$19,742,338</u>	<u>\$1,356,879</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF BLUE HILL, MAINE**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**DECEMBER 31, 2017**

(Exhibit III)

	General Fund	Capital Projects Fund	Permanent Fund	Total Governmental Funds
<u>Assets</u>				
<u>Cash and Investments:</u>				
Cash On Hand and on Deposit	\$4,542,669	\$58,916	\$123,699	\$4,725,284
<u>Total Cash and Investments</u>	<u>\$4,542,669</u>	<u>\$58,916</u>	<u>\$123,699</u>	<u>\$4,725,284</u>
<u>Receivables:</u>				
Taxes and Tax Liens	\$423,865			\$423,865
Accounts Receivable and Prepaid Expenses	\$406,810	\$308,021		\$714,831
Due from Other Funds	\$17,738	\$50,001	\$1,345	\$69,084
<u>Total Receivables</u>	<u>\$848,413</u>	<u>\$358,022</u>	<u>\$1,345</u>	<u>\$1,207,781</u>
<u>Total Assets</u>	<u>\$5,391,083</u>	<u>\$416,938</u>	<u>\$125,044</u>	<u>\$5,933,065</u>
<u>Liabilities, Deferred Inflows &amp; Fund Balances</u>				
<u>Liabilities:</u>				
Accounts Payable	\$108,540			\$108,540
Due to Other Funds	\$51,346	\$17,738		\$69,084
<u>Total Liabilities</u>	<u>\$159,886</u>	<u>\$17,738</u>	<u>\$0</u>	<u>\$177,624</u>
<u>Deferred Inflows of Resources</u>				
Property Taxes Received in Advance	\$231,608			\$231,608
Unavailable Property Tax Revenue	\$109,866			\$109,866
<u>Total Deferred Inflows of Resources</u>	<u>\$341,474</u>	<u>\$0</u>	<u>\$0</u>	<u>\$341,474</u>
<u>Fund Balances:</u>				
Nonspendable			\$74,450	\$74,450
Restricted	\$536,861			\$536,861
Committed	\$485,150	\$399,200	\$50,000	\$934,350
Assigned	\$961,912		\$594	\$962,506
Unassigned	\$2,905,800			\$2,905,800
<u>Total Fund Balances</u>	<u>\$4,889,723</u>	<u>\$399,200</u>	<u>\$125,044</u>	<u>\$5,413,967</u>
<u>Total Liabilities, Deferred Inflows &amp; Fund Balances</u>	<u>\$5,391,083</u>	<u>\$416,938</u>	<u>\$125,044</u>	<u>\$5,933,065</u>
<u>Total Fund Balance - Governmental Funds</u>				\$5,413,967
<u>Net position reported for governmental activities in the statement of net position are different because:</u>				
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds				\$16,977,037
Delinquent taxes are recognized as revenue in the period for which levied in the government-wide financial statements, but are reported as unavailable revenue (a deferred inflow) in governmental funds				\$109,866
Deferred outflows of resources related to pension plans				\$73,305
Deferred inflows of resources related to pension plans				(\$69,738)
Some liabilities are not due and payable in the current period and therefore, are not reported in the funds, including:				
Net Pension Liability				(\$2,668)
General Obligation Bonds				(\$2,759,430)
<u>Net Position of Governmental Activities</u>				<u>\$19,742,338</u>

The Notes to the Financial Statements are an Integral part of this Statement.

**TOWN OF BLUE HILL, MAINE**

(Exhibit IV)

**STATEMENT OF REVENUE, EXPENDITURES & CHANGES**

**IN FUND BALANCES - GOVERNMENTAL FUNDS**

**FOR THE YEAR ENDED DECEMBER 31, 2017**

	General Fund	Capital Projects Fund	Permanent Fund	Total Governmental Funds
<u>Revenues:</u>				
Real Estate Taxes and Homestead Exemption	\$6,729,163			\$6,729,163
Excise Taxes	\$600,598			\$600,598
State and Federal Revenues	\$136,830			\$136,830
State Retirement Contributions	\$215,377			\$215,377
Licenses, Permits, Fees and Other	\$65,241			\$65,241
Sale of Tax Acquired Property	\$394,423			\$394,423
Interest & Lien Fees	\$28,709			\$28,709
Investment Earnings	\$10,807		\$594	\$11,401
Contributions	\$65,050		\$500	\$65,550
<u>Total Revenues</u>	<u>\$8,246,198</u>	<u>\$0</u>	<u>\$1,094</u>	<u>\$8,247,291</u>
<u>Expenditures (Net of Departmental Revenues):</u>				
<u>Current</u>				
Administration	\$442,818			\$442,818
Protection	\$129,590			\$129,590
Health & Sanitation	\$158,339			\$158,339
Education	\$5,149,789			\$5,149,789
Highways & Bridges	\$415,359			\$415,359
Unclassified	\$204,832		\$589	\$205,421
Assessments	\$292,577			\$292,577
State Retirement Contributions	\$215,377			\$215,377
<u>Debt Service</u>	<u>\$213,567</u>			<u>\$213,567</u>
<u>Capital Outlay</u>	<u>\$289,347</u>	<u>\$91,382</u>		<u>\$380,729</u>
<u>Total Expenditures</u>	<u>\$7,511,595</u>	<u>\$91,382</u>	<u>\$589</u>	<u>\$7,603,566</u>
<u>Excess Revenues Over Expenditures</u>	<u>\$734,602</u>	<u>(\$91,382)</u>	<u>\$504</u>	<u>\$643,725</u>
<u>Other Financing Sources (Uses)</u>				
Bond Proceeds		\$387,204		\$387,204
Debt Forgiven		\$101,658		\$101,658
<u>Total Other Financing Sources (Uses)</u>	<u>\$0</u>	<u>\$488,862</u>	<u>\$0</u>	<u>\$488,862</u>
<u>Excess Revenues and Other Sources Over Expenditures and Other Uses</u>	<u>\$734,602</u>	<u>\$397,480</u>	<u>\$504</u>	<u>\$1,132,587</u>
<u>Fund Balance Beginning of Year</u>	<u>\$4,155,121</u>	<u>\$1,720</u>	<u>\$124,539</u>	<u>\$4,281,380</u>
<u>Fund Balance End of Year</u>	<u>\$4,889,723</u>	<u>\$399,200</u>	<u>\$125,044</u>	<u>\$5,413,967</u>

**Reconciliation to Statement of Activities, Change in Net Position**

Net Change in Fund Balances - Above	\$1,132,587
Some expenses reported in the statements of activities do not require the use of current financial resources and therefore, are not reported as expenditures in governmental funds, including:	
Unavailable Property Tax Revenue	(\$267,353)
Pension Plan (Deferred Outflows, Net Pension Liability, Deferred Inflows)	\$66,184
Bond proceeds provide current financial resources to Governmental Funds, but issuing debt increases long-term liabilities in the Government-Wide Statement of Net Position. Repayment of bond principal is an expenditure in Governmental Funds, but the repayment reduces long-term liabilities in the Government-Wide Statement of Net Position	
This amount represents long-term debt proceeds	(\$387,204)
This amount represents long-term debt payments	\$184,963
Governmental funds report capital outlays as expenditures, while in the Statement of Activities, the cost of those assets is allocated over the useful lives as depreciation expense.	\$380,729
Depreciation expense on capital assets is reported in the Government-Wide Statement of Activities and Changes in Net Position, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditures in Governmental Funds.	(\$754,721)
<u>Changes in Net Position of Governmental Activities</u>	<u>\$355,185</u>

The Notes to the Financial Statements are an Integral part of this Statement.

**TOWN OF BLUE HILL, MAINE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

**Note 1 - Summary of Significant Accounting Policies**

The financial statements of the Town of Blue Hill, Maine (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to governmental units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted principle setting body for the governmental accounting and financial reporting principles. The more significant of the Town's accounting principles are described below.

**A. Financial Reporting Entity**

The accompanying financial statements present the government of the Town of Blue Hill, Maine, which is identified based upon the criteria identified in Governmental Accounting Standards Board (GASB) Statement 14, *The Financial Reporting Entity*. The Town is governed under a Selectmen form of government. The Town engages in a comprehensive range of municipal services, including administrative services, public safety, health and sanitation, transportation, education and cultural services. The financial statements include all operations of the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective governing board.

The accompanying financial statements present the government and its component unit, an entity for which the government is considered to be financially accountable. The component unit, although a legally separate entity, is, in substance, part of the government's operations. The Town's discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the government.

*Discretely presented component unit:* The Blue Hill Fire Co. is responsible for the operation and maintenance of the fire department and its equipment. The Blue Hill Fire Co. is fiscally dependent on the government to pay for a majority of its operational costs and the government has funded most of the capital assets that are utilized to operate the fire department.

**B. Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the activities of the Town. The material effect of interfund activity has been removed from these statements. *Governmental activities* are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Functional expenses may also include an element of indirect cost, designed to recover administrative (overhead) costs. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the *total economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recognized when transactions occur and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied (i.e. intended to finance). Grants are recognized as revenue as soon as all eligibility requirements have been met.

In the Statement of Activities, amounts reported as program revenues include 1) charges to customers or applicants for goods, services, fines and forfeitures, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized when they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, including interest on long-term debt, are recorded only when payment is due.

Property taxes, charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual and are recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Town.

The Town reports unavailable revenue on its governmental fund financial statements. Unavailable revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Unavailable revenues also arise when resources are received by the Town before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Town has a legal claim to the resources, the liability for unavailable revenue is removed from the balance sheet and the revenue is recognized.

The Town reports the following major governmental funds:

The general fund is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The capital projects fund accounts for the acquisition of fixed assets or construction of major capital facilities. A capital projects fund is usually established when the acquisition or construction of the project extends beyond a single year and the capital asset is financed by specifically designated resources, such as general obligation bonds or grants.

Permanent funds are used to account for assets held in perpetuity and therefore cannot be used to support the Town's own programs, but the investment earnings may be used for designated purposes.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed.

#### D. Assets, Liabilities, Deferred Inflow/Outflows and Net Position or Fund Equity

##### Deposits

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of one year or less from the date of acquisition. These investments are not specifically identified with any other fund.

The Town may invest in certificates of deposit, in time deposits, and in any securities in which State of Maine Statutes authorize them to invest in.

##### Accounts Receivable and Accounts Payable

All material receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by noncurrent liabilities. Since they do not affect current assets, such long-term amounts are not recognized as governmental fund



type expenditures or fund liabilities.

### Prepaid Expenses

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The prepayments are charged to expenditures on the governmental fund financial statements over the period of their economic benefit. Amounts of governmental fund inventories are offset by a fund balance reserve account to indicate that they do not represent "available spending resources".

### Capital Assets

Capital assets, which include property, plant, equipment and infrastructure (e.g. roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the asset constructed. Property, plant and equipment is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	50
Infrastructure	50
Equipment	10-20

### Interfund Receivables and Payables

Interfund receivables and payables arise from interfund transactions and are recorded by all funds effected in the period in which transactions are executed.

### Deferred Inflows/Outflows of Resources

In addition to assets and liabilities, the statement of net position and the governmental fund balance sheet will report a separate section for deferred outflows and/or inflows of resources. Deferred outflows of resources represent consumption of net position that applies to a future period(s) and therefore will not be recognized as an expense/expenditure until then. Deferred inflows or resources represent and acquisition of net position that applies to future period(s) and therefore will not be recognized as revenue until that time. The Town has an item that qualifies as deferred outflows of resources, and it has two items that qualify as deferred inflows. The deferred outflow and one of the deferred inflows is related to pensions. The other deferred inflow is related to property taxes paid in advance. These amounts are considered unavailable and will be recognized as an outflow of resources (expenditure) and inflows of resources (revenue) in the period that the amounts become available.

### Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Maine Public Employees Retirement System (MPERS) and additions to / deductions from MPERS' fiduciary net position have been determined on the same basis as they are reported by MPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable pursuant to formal commitments or statutory requirements. Investments are reported at fair value. Investment income is recognized when earned and investment expenses are recorded when incurred.

### Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the

applicable governmental activities. In the fund financial statements, governmental funds recognize the face amount of debt issued as other financing sources.

### Governmental Fund Balances

The Town has identified December 31, 2017 fund balances on the balance sheet as follows:

	<i>General Fund</i>	<i>Capital Projects Fund</i>	<i>Permanent Fund</i>	<i>Total</i>
<u>Nonspendable</u>				
Permanent Fund Principal			\$74,450	\$74,450
<u>Restricted</u>				
250th Anniversary	\$1,731			\$1,731
State Revenue Sharing	\$49,841			\$49,841
Float Repair/Replacement	\$975			\$975
Education	\$484,279			\$484,279
Skating Rink	\$35			\$35
<u>Committed</u>				
Maintenance Department	\$29,301			\$29,301
Dodge Fountain	\$6,390			\$6,390
Clam Management	\$15,306			\$15,306
Law Enforcement	\$13,043			\$13,043
Playground	\$6,894			\$6,894
Cemetery Repairs/Maintenance	(\$8,158)			(\$8,158)
Town Hall Improvement	\$6,181			\$6,181
Marine Resources	\$21,633			\$21,633
School Capital Improvement	\$15,000			\$15,000
Revaluation	\$50,190			\$50,190
AA Field	\$310			\$310
Secondary Tuition	\$35,000			\$35,000
Preserve Working Waterfronts	\$7,540			\$7,540
Fire Station Roof	\$13,350			\$13,350
Parks & Recreation	\$29,326			\$29,326
July 4th Celebration	\$17,220			\$17,220
Fire Truck	\$174,708			\$174,708
Fire Dams 1 & 2	\$11,315			\$11,315
Walking Trail	\$8,639			\$8,639
Park Stairs	\$10,000			\$10,000
Treatment Plant	\$21,964			\$21,964
WWTF Extension Project		\$1,720		\$1,720
School Construction Project		\$397,480		\$397,480
Perpetual Care Reserve			\$50,000	\$50,000
<u>Assigned</u>				
Town Roads	\$19,387			\$19,387
Land Purchases	\$735,943			\$735,943
School Construction Project	\$206,582			\$206,582
Permanent Fund Income			\$594	\$594
<u>Unassigned</u>	\$2,905,800			\$2,905,800
<u>Total Fund Balances</u>	<u>\$4,889,723</u>	<u>\$399,200</u>	<u>\$125,044</u>	<u>\$5,413,967</u>

In accordance with Government Accounting Standards Board 54, fund balance reporting and governmental fund type definitions, the Town classifies governmental fund balance as follows:

*Non-spendable* - includes fund balance amount that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.

*Restricted* - includes fund balance amount that are constrained for specific purposes which are externally imposed by providers, such as creditors, or amounts constrained due to constitutional provisions or enabling legislation.

*Committed* - includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through town meeting voting and does not lapse at year-end.

*Assigned* - includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund balances may be assigned by the Board of Selectmen.

*Unassigned* - includes positive fund balance within the general fund, which has not been classified within the above mentioned categories and negative fund balance in other governmental funds.

The Town considers restricted, committed, assigned and unassigned amounts to be spent in that order when expenditures are incurred for which any of those amounts are available.

The Board of Selectmen are authorized to make assignments pursuant to their appointment. Committed fund balances are determined based on the need of town meeting votes.

#### Net Position

Net position is required to be classified into three components - net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

*Net investment in capital assets* - This component of net position consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

*Restricted* - This component of net position consists of restrictions placed on net position use through external constraints imposed by creditors (such as debt covenants), grantors, contributors, or law or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. The government-wide statement of net position reports \$612,210 of restricted net position, of which enabling legislation restricts \$0.

*Unrestricted* - This component consists of net position that do not meet the definition of "restricted" or "net investment in capital assets".

#### E. Budgetary Accounting

Formal budgetary accounting is employed as a management control for the general fund only. Annual operating budgets are adopted each fiscal year by the registered voters of the Town at their annual Town meeting. Budgets are established in accordance with generally accepted accounting principles. Budgetary control is exercised at the selectman level, since individual department heads do not exist. All unencumbered budget appropriations lapse at the end of the year unless specifically designated by the Board of Selectmen or required by law.

#### F. Endowments

In the permanent funds, there are established endowment funds of \$74,450 for the Cemetery Trust Fund. The investment earnings of these funds are used for the specific purposes that the funds were established for and shall be paid out by order of those persons responsible for administering the funds. State law directs that, subject to the intent of a donor expressed in the gift instrument, an institution may appropriate for expenditure or accumulate so much of an endowment fund as the institution determines is prudent for the uses, benefits, purposes, and duration for which the endowment is established. The current amount available for expenditure is \$594 from the Cemetery Trust Fund, which is reported as unrestricted net position in the statement of net position. The initial endowment principal is reported as part of the restricted net position in the statement of net position.

## G. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Note 2 - Deposits

#### Deposits

Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. The Town's deposit policy for custodial credit risk requires compliance with the provisions authorized by Maine State Statutes. The Town requires that, at the time funds are deposited, there is collateral in place to cover the deposits in excess of the FDIC insurance limits.

State Statutes require banks either to give bond or to pledge government securities (types of which are specifically identified in the Statutes) to the Town in the amount of the Town's deposits. The Statutes allow pledged securities to be reduced by the amount of the deposits insured by the Federal Deposit Insurance Corporation (FDIC).

The financial institution holding the Town's cash accounts is participating in the FDIC Transaction Account Guarantee Program. Under the program, all accounts, including non-interest bearing accounts, are aggregated and are insured up to \$250,000 in total by the FDIC. Any cash deposits, including certificates of deposit, in excess of the \$250,000 FDIC limits are covered by collateral held in a Federal Reserve pledge account and thus no custodial credit risk exists.

At year end, the carrying value of the Town's deposits was \$4,725,284 and the bank balance was \$4,877,063. The Town has no uninsured and uncollateralized deposits as of December 31, 2017.

### Note 3 - Property Taxes

Property taxes were assessed on April 1, 2017 and committed on July 17, 2017. Interest of 7% per annum is charged on delinquent taxes. Tax liens are recorded on property taxes remaining unpaid twelve months after the commitment date. Tax liens unpaid for a period of eighteen months expire and the property becomes tax acquired by the Town. For governmental funds, only property taxes which are intended to finance the current fiscal year and collected within 60 days subsequent to year end are recorded as revenue. Accordingly, \$109,866 of the property taxes receivable have been classified as unavailable property tax revenue on the general fund balance sheet.

### Note 4 - Capital Assets

Capital asset activity for the year ended December 31, 2017 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<u>Governmental Activities:</u>				
<u>Capital assets not being depreciated</u>				
Land	\$2,802,180			\$2,802,180
<u>Capital assets being depreciated</u>				
Buildings/Land Improvements	\$8,632,796	\$105,201		\$8,737,997
Equipment	\$6,940,832	\$14,601		\$6,955,432
Infrastructure	\$13,523,327	\$260,927		\$13,784,254
Total capital assets being depreciated	\$29,096,955	\$380,729	\$0	\$29,477,684
<u>Less accumulated depreciation for</u>				
Buildings/Land Improvements	\$3,649,750	\$198,484		\$3,848,234
Equipment	\$3,470,805	\$245,068		\$3,715,872
Infrastructure	\$7,427,551	\$311,169		\$7,738,720
Total accumulated depreciation	\$14,548,106	\$754,721	\$0	\$15,302,827

<i>Net capital assets being depreciated</i>	<u>\$14,548,849</u>	<u>(\$373,992)</u>	<u>\$0</u>	<u>\$14,174,857</u>
<i>Governmental Activities, Capital Assets, net</i>	<u>\$17,351,029</u>	<u>(\$373,992)</u>	<u>\$0</u>	<u>\$16,977,037</u>

Depreciation expense was charged to functions/programs of the primary government as follows;

**Governmental Activities**

Administration	\$34,344
Protection	\$29,604
Education	\$111,829
Health & Sanitation	\$220,190
Unclassified	\$34,704
Public Transportation, including depreciation of general infrastructure assets	\$324,050
Total Depreciation Expense - Governmental Activities	<u>\$754,721</u>

**Note 5 - Interfund Transactions**

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. The payables are classified as Due to Other Funds with offsetting receivables classified as Due from Other Funds. At December 31, 2017, the offsetting receivable and payable balances were \$69,084. The change in the balance of the accounts during the year represent interest earned on cemetery trust accounts transferred to the general fund to pay for perpetual care expenses offset by perpetual care principal received by the general fund and transferred to the cemetery trust. The balances are expected to be repaid during the next year.

**Note 6 - Long-Term Debt**

The Town issues general obligation bonds and notes to provide funds for the acquisition and construction of major capital assets. General obligation bonds and notes are direct obligations and pledge the full faith and credit of the Town. The following is a summary of long-term debt transactions of the Town for the year ended December 31, 2017:

<u>Long-Term Debt payable at January 1, 2017</u>	\$2,557,190
Long-Term Debt Issued	\$488,862
Long-Term Debt Forgiven	(\$101,658)
Long-Term Debt Retired	(\$184,963)
<u>Long-Term Debt payable at December 31, 2017</u>	<u>\$2,759,430</u>

Outstanding notes at December 31, 2017 are as follows:

In 2015, the Town issued a general obligation bond with Maine Municipal Bond Bank for the purpose of refinancing several of their outstanding long-term obligations. The bond was issued for \$853,513. Interest only payments are due May 1 of each year and principal and interest payment are due November 1 of each year with interest payable at rates varying from .035% to 3.756%. The balance due at December 31, 2017 was \$700,986.

In 2011, the Town obtained permanent financing through the U.S. Department of Agriculture for the sewer line extension project. The general obligation bond is for 28 years with annual payments of \$102,394, including interest at 3.375% per annum. The balance at December 31, 2017 is \$1,572,014.

In 2012, a general obligation bond of \$200,000 was issued for work done on High Street Bridge. The sixteen year bond is held by Bar Harbor Bank & Trust. Interest and principal is payable annually on August 10 with a fixed principal payment of \$13,333 plus interest payable at an annual interest rate of 2.57%. During 2013, the Town decided that they were not going to draw down the full amount of the general obligation bond for the project, so the Town used the balance of \$8,702 as a pay down on the general obligation bond. The balance due at December 31, 2017 was \$146,667.

In July 2016, the Town was issued a general obligation bond with Maine Municipal Bond Bank for the purpose of improving the school building. The bond was issued for \$338,861, with \$101,658 of that being forgiven at closing. The bond is for 5 years with annual payments of \$47,440.60, including interest at 0% per annum. As of December 31, 2017, the Town has drawn down \$30,840.

The remaining funds are intended to be drawn down by September 2019 and the balance of the bond has been recorded to accounts receivable in the capital projects fund.

In June 2017, the Town was issued a general obligation bond with Bar Harbor Banking & Trust for the purpose of improving the school building. The bond was issued for \$1,500,000. The bond is for 15 years with annual principal payments of \$100,000, plus interest at 2.49% per annum. As of December 31, 2017, the Town has drawn down \$150,001. The interest portion of the payment is being determined based on the amount of principal that is drawn down at the time that the payment is due. Therefore the amounts included in the annual debt service requirements below is based on the amount that is drawn down.

The School Department also has entered into lease agreements for various pieces of equipment. The leases are accounted for as capital leases with outstanding balances totaling \$2,700 at June 30, 2017.

Annual debt service requirements to maturity including estimated interest are as follows:

<i>Year</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
2018	\$287,267	\$73,077	\$360,344
2019	\$239,810	\$69,865	\$309,675
2020	\$192,546	\$66,413	\$258,959
2021	\$195,470	\$62,733	\$258,203
2022	\$151,166	\$58,795	\$209,961
2023-2027	\$668,281	\$229,727	\$898,008
2028-2032	\$396,151	\$145,908	\$542,059
2033-2037	\$434,203	\$77,767	\$511,970
2038-2039	\$194,537	\$9,898	\$204,435
	<u>\$2,759,430</u>	<u>\$794,183</u>	<u>\$3,553,613</u>

#### **Note 7 - Defined Benefit Employee Pension Plan**

##### **A. Plan Description**

Qualifying personnel of the Department participate in the Maine Public Employees Retirement System (System) State Employee and Teacher (SET) Plan. The plan is a multiple-employer, cost-sharing pension plan with a special funding situation. The State of Maine is the non-employer contributing entity in that the State pays the initial unfunded actuarial liability on behalf of teachers, while school systems contribute the normal cost, calculated actuarially, for their teacher members.

##### **B. Pension Benefits**

Benefit terms are established in Maine Statute. The System's retirement programs provide defined retirement benefits based on member's average final compensation and service credit earned as of retirement. Vesting (i.e., eligibility for benefits upon reaching qualification) occurs upon the earning of five years of service credit for State employees and teachers. In some cases, vesting occurs on the earning of one year of service credit immediately preceding retirement at or after normal retirement age. Normal retirement age for State employees and teachers is age 60, 62 or 65. The normal retirement age is determined by whether a member had met certain creditable service requirements on specific dates, as established by statute. The monthly benefit of members who retire before normal retirement age by virtue of having at least 25 years of service credit is reduced by a statutorily prescribed factor for each year of age that a member is below her/his normal retirement age at retirement. The System also provides disability and death benefits which are established by statute for State employee and teacher members.

Upon termination of membership, members' accumulated employee contributions are refundable with interest, credited in accordance with statute. Withdrawal of accumulated contributions results in forfeiture of all benefits and membership rights. The annual interest credited to members' accounts is set by the System's Board of Trustees.

##### **C. Member and Employer Contributions**

Retirement benefits are funded by contributions from members, employers, State contributions and by earnings on investments. Disability and death benefits are funded by employer normal cost contributions and by investment earnings. Member and employer



contribution rates are each a percentage of applicable member compensation. Member contribution rates are defined by law or Board rule and depend on the terms of the Plan under which a member is covered. Employer contribution rates are determined through actuarial valuations. For the year ended June 30, 2017, the member contribution rate was 7.65% and the employer contribution rate was 3.36% of applicable member compensation. The employer is also responsible for contributing 10.57% of all federally funded member compensation. The State of Maine, as a non-employer contributing entity, pays 10.02% of the applicable member compensation into the System.

The required contributions paid into the System for the year ended June 30, 2017 and the previous two years are as follows:

<i>For the year ended June 30,</i>	<i>Employee Contributions</i>	<i>Employer Contributions</i>	<i>State of Maine Contributions</i>	<i>Applicable Member Compensation</i>
2017	\$164,435	\$72,403	\$215,377	\$2,149,472
2016	\$157,967	\$69,569	\$246,552	\$2,064,923
2014	\$154,249	\$71,088	\$245,687	\$2,016,331

#### D. Revenue Recognition

Employer contributions to the System are recognized as additions in the period when they become due pursuant to formal commitments or statutory requirements. Investment income is recognized when earned and investment expenses are recorded when incurred. For the teacher group, total employer and non-employer contributions were the basis for the allocation, adjusted to remove the normal cost contributions paid by local school systems on behalf of their employees. This leave contributions toward the net pension liability of the Plan as the basis of allocation. This method of allocation properly distributes the collective net pension liability between the State of Maine as the non-employer contributing entity and those School Systems contributing towards the net pension liability of the plan using grant funding.

#### E. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2017, the School Department reported a net pension liability of \$2,668. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by actuarial valuation as of that date. The School Department's proportion of the net pension liability was based on a projection of the School Department's long-term share of contributions to the pension plan relative to the projected contributions of all participating members. At June 30, 2017, the School Department's proportion was .0002%, which was a decrease of .0032% from its proportion measured at June 30, 2016.

For the fiscal year ended June 30, 2017, the School Department recognized pension expense of \$6,216. At June 30, 2017, the School Department reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<i>Deferred Outflows of Resources</i>	<i>Deferred Inflows of Resources</i>
Differences between expected and actual experience	\$52	\$5
Changes in Assumptions	\$0	\$69
Net Difference between projected between projected and actual earnings on pension plan investments	\$851	\$349
Changes in proportion and differences between employer contributions and proportionate share of contributions	(\$1)	\$69,315
Employer contributions made subsequent to measurement date	\$72,403	\$0
	<u>\$73,305</u>	<u>\$69,738</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<i>Year ended June 30,</i>	
2018	\$18,093
2019	(\$14,897)
2020	\$240
2021	\$132

#### F. Actuarial Assumptions

The total pension liability in the June 30, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.50%
Salary Increases	3.50% - 13.50% at selected years of service
Investment Rate of Return	7.125%, net of administrative and pension plan investment expense

For the School Department employees, the mortality rate is based on the RP2014 Total Dataset Healthy Annuitant Mortality Table for males and females.

The actuarial assumptions used in the June 30, 2016 valuation were based on the Entry Age Normal actuarial funding method. Under this funding method, the total employer contribution rate consists of two elements, the normal cost rate and the unfunded actuarial liability rate.

The individual entry age normal method is used to determine liabilities. Under the individual entry age normal method, a normal cost rate is calculated for each employee. This rate is determined by taking the value, as of age at entry into the plan, of the member's projected future benefits, and dividing it by the value, also as of the member's entry age, of their expected future salary. The normal cost for each employee is the product of their pay and their normal cost rate. The normal cost for the group is the sum of the normal costs for all members.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major class of assets. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2016 are summarized in the following table:

<i>Asset Class</i>	<i>Target Allocation</i>	<i>Long-Term Expected Real Rate of Return</i>
US Equities	20%	5.7%
Non-US Equities	20%	5.5%
Private Equity	10%	7.6%
Real Assets:		
Real Estate	10%	5.2%
Infrastructure	10%	5.3%
Hard Assets	5%	5.0%
Fixed Income	25%	2.9%
	<u>100%</u>	

### G. Discount Rate

The discount rate used to measure the total pension liability was 6.875%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made the current contribution rate and that employer and non-employer entity contributions will be made at contractually required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

### H. Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the School Department's proportionate share of the net pension liability calculated using the discount rate of 6.875%, as well as what the School Department's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.875%) or 1 percentage point higher (7.875%) than the current rate:

	<i>1% Decrease (5.875%)</i>	<i>Current Discount Rate (6.875%)</i>	<i>1% Increase (7.875%)</i>
Proportionate Share of the Net Pension Liability	\$4,272	\$2,668	\$1,331

### I. Pension Plan Financial and Actuarial Information

Additional financial information and actuarial information can be found in the System's 2016 Comprehensive Annual Financial Report available online at [www.maineopers.org](http://www.maineopers.org) or by contacting the System at (207) 512-3100.

### Note 8 - Sewer Utility Operations

The Town of Blue Hill provides a sewer utility for residences within the immediate village. This utility is accounted for within the governmental fund types since the user fees charged are nominal and not set at a rate which would cover actual operating costs, debt service and future maintenance. The administrative costs and debt service are paid through municipal appropriations.

### Note 9 - Transfer Station Joint Venture - Ongoing Financial Interest and Financial Responsibility

The Town of Blue Hill is 2/3 owner of a solid waste transfer station with the Town of Surry. The records of the transfer station are maintained by the Town of Blue Hill. Title of all general fixed assets of the transfer station is held by the Town of Blue Hill. The transfer station is supported by appropriations from Blue Hill and Surry and by contracted billings to several other towns in the area. The participant's shares at December 31, 2017 are as follows;

	<i>Blue Hill (2/3 share)</i>	<i>Surry (1/3 share)</i>	<i>Total</i>
Assets	\$1,024,817	\$512,401	\$1,537,219
Liabilities	\$44,153	\$22,076	\$66,230
Deferred Inflows	\$15,365	\$7,683	\$23,048
Net Position	\$965,299	\$482,642	\$1,447,941
Revenues	\$478,122	\$239,057	\$717,179
Expenses	\$544,670	\$272,331	\$817,001
Changes in Net Position	(\$66,548)	(\$33,274)	(\$99,822)

Although the Town of Blue Hill is 2/3 owner in the Transfer Station, voting rights are equally shared by the two Towns. The Town of Blue Hill has explicit and measurable right to 2/3 of the Transfer Station's net resources as per the Transfer Station's interlocal agreement. The continued existence of the Transfer Station is dependent upon the continued funding by the Town of Blue Hill. The Town's investment in the joint venture is reported in the capital assets on the government-wide financial statements since the Transfer Station is presently accounted for as a governmental fund by management. Presently, payroll and related benefits are paid by the Town of Blue Hill and reimbursed by the Transfer Station. A copy of the Blue Hill / Surry Transfer Station audit is available at the Blue Hill and Surry Town Offices.

The Transfer Station is a member of a non-profit corporation, the Municipal Review Committee, Inc. (MRC), whose mission is to ensure the continuing availability of long-term, reliable, safe and environmentally sound methods of solid waste disposal. The Transfer Station's proportionate interest in the net position of the MRC on December 31, 2016, the date of MRC's most recent audited financial statements, was \$748,779 (2.38%). Complete financial statements may be obtained from the MRC at 40 Harlow Street, Bangor, ME 04401. At the date of this report, the updated 2017 information is not available.

As of December 31, 2016, the MRC in turn owned 25.5214% of the limited partnership interests in Penobscot Energy Recovery Company (PERC). Allocation of PERC ownership interests among the members of the MRC is based upon their respective shares of cumulative performance credits and other cash flows and reserves. At June 30, 2015, the Transfer Station's proportionate interest in PERC was 0.55%.

#### **Note 10 - Restricted Net Position**

The Town reports restricted net position totaling \$612,210 on its statement of net position. This restricted net position represents the nonspendable and restricted fund balances detailed in the governmental fund balance note above, with an adjusted balance in the education balance of \$485,178. The education fund balance is adjusted for the pension plan deferred outflows, deferred inflows and net pension liability.

#### **Note 11 - Commitments and Contingencies**

The School Department participates in a number of federal and state assisted grant programs. These programs are subject to financial and compliance audits. The amount of expenditures, if any, which may be disallowed by the granting agencies is not determinable at this time, however, the School Department does not believe such amounts would be significant.

#### **Note 12 - Risk Management**

The Town participates in Public Entity Risk Pools for the purposes of Workers Compensation, Property and Liability Insurance and Unemployment Compensation. The Public Entity Risk Pool is administered by the Maine Municipal Association. The Public Entity Risk Pools were established for the purposes of lowering costs for members and for developing specific programs to control losses. Members pay annual premiums to the Maine Municipal Association for participation in the respective programs.

The Town is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which it carries municipal and commercial insurance. The Town is not aware of any material actual or potential claim liabilities which should be recorded at December 31, 2017.

#### **Note 13 - Pending Litigation**

According to management, there are no matters that would result in material adverse losses, claims or assessments against the Town of Blue Hill, Maine through the date of the audit report.

**TOWN OF BLUE HILL, MAINE**

(Exhibit V)

**REQUIRED SUPPLEMENTARY INFORMATION****SCHEDULE OF REVENUES AND EXPENDITURES****BUDGET AND ACTUAL - GENERAL FUND - BUDGET BASIS****FOR THE YEAR ENDED DECEMBER 31, 2017**

	<i>Original</i>	<i>Final</i>		<i>Variance</i>
	<i>Budget</i>	<i>Budget</i>	<i>Actual</i>	<i>Favorable</i>
<i>Revenues:</i>				<i>(Unfavorable)</i>
Real Estate Taxes and Homestead Exemption	\$6,474,441	\$6,474,441	\$6,729,163	\$254,722
Excise Taxes	\$566,450	\$566,450	\$600,598	\$34,148
State and Federal Revenues	\$99,979	\$99,979	\$136,830	\$36,851
Licenses, Permits, Fees and Other	\$22,161	\$22,161	\$65,241	\$43,080
Sale of Tax Acquired Property	\$0	\$0	\$394,423	\$394,423
Interest & Lien Fees	\$0	\$0	\$28,709	\$28,709
Investment Earnings	\$0	\$0	\$10,807	\$10,807
Contributions	\$0	\$0	\$65,050	\$65,050
<i>Total Revenues</i>	<i>\$7,163,030</i>	<i>\$7,163,030</i>	<i>\$8,030,820</i>	<i>\$867,790</i>
<i>Expenditures:</i>				
Administration	\$457,159	\$457,159	\$463,738	(\$6,579)
Protection	\$162,464	\$162,464	\$129,590	\$32,874
Health & Sanitation	\$139,019	\$139,019	\$158,339	(\$19,320)
Education	\$5,185,159	\$5,185,159	\$5,149,789	\$35,371
Highways & Bridges	\$800,800	\$800,800	\$676,286	\$124,514
Unclassified	\$238,503	\$238,503	\$212,332	\$26,171
Debt Service	\$214,074	\$214,074	\$213,567	\$507
Assessments	\$380,426	\$380,426	\$292,577	\$87,849
<i>Total Expenditures</i>	<i>\$7,577,604</i>	<i>\$7,577,604</i>	<i>\$7,296,218</i>	<i>\$281,386</i>
<i>Excess of Revenues Over Expenditures</i>	<i>(\$414,574)</i>	<i>(\$414,574)</i>	<i>\$734,602</i>	<i>\$1,149,176</i>
<i>Beginning Fund Balance</i>	<i>\$4,155,121</i>	<i>\$4,155,121</i>	<i>\$4,155,121</i>	<i>\$0</i>
<i>Ending Fund Balance</i>	<i>\$3,740,547</i>	<i>\$3,740,547</i>	<i>\$4,889,723</i>	<i>\$1,149,176</i>

**TOWN OF BLUE HILL, MAINE**

(Exhibit VI)

**REQUIRED SUPPLEMENTARY INFORMATION****SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY****MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM****FOR THE YEAR ENDED DECEMBER 31, 2017**

Last 10 Fiscal Years	<i>For the Fiscal Year Ended June 30,</i>		
	<i>2017</i>	<i>2016</i>	<i>2015</i>
Proportion of Net Pension Liability	0.0002%	0.0034%	0.0114%
Proportionate Share of the Net Pension Liability (Asset)	\$2,668	\$45,823	\$123,190
Covered Employee Payroll	\$2,149,472	\$2,064,923	\$2,128,753
Proportionate Share of the Net Pension Liability (Asset) as a % Of Its Covered Employee Payroll	0.124%	2.219%	5.787%
Plan Total Pension Liability	\$13,069,954,948	\$12,616,287,054	\$12,320,158,783
Plan Fiduciary Net Position	\$9,960,335,390	\$10,242,097,022	\$10,337,615,927
Plan Net Pension Liability	<u>\$3,109,619,558</u>	<u>\$2,374,190,032</u>	<u>\$1,982,542,856</u>
Plan Fiduciary Net Position as a % Of the Total Pension Liability	76.208%	81.182%	83.908%
Plan Covered Employee Payroll	\$1,816,435,084	\$1,699,160,889	\$1,676,857,294
Plan Net Pension Liability as a % Of the Covered Employee Payroll	171.194%	139.727%	118.230%

\* Amounts presented for each fiscal year were determined as of June 30 of the previous year. Retroactive information is not required to be presented. A full 10 year schedule will be displayed as it becomes available



**TOWN OF BLUE HILL, MAINE**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF EMPLOYER CONTRIBUTIONS**  
**MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

(Exhibit VII)

Last 10 Fiscal Years	For the Fiscal Year Ended June 30,		
	2017	2016	2015
Contractually required contribution	\$72,403	\$69,569	\$61,854
Actual Contribution	(\$72,403)	(\$69,569)	(\$61,854)
Contribution Deficiency	\$0	\$0	\$0
Covered Employee Payroll	\$2,149,472	\$2,064,923	\$2,128,753
Contributions as a % of Covered Employee Payroll	3.368%	3.369%	2.906%

\* Amounts presented for each fiscal year were determined as of June 30 of the previous year. Retroactive information is not required to be presented. A full 10 year schedule will be displayed as it becomes available

**TOWN OF BLUE HILL, MAINE**  
**NOTES TO HISTORICAL PENSION INFORMATION**  
**MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

**Note 1 - Actuarial Methods and Assumptions**

The information in the historical pension information was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation date, June 30, 2016, is as follows:

**A. Actuarial Cost Method**

The Entry Age Normal actuarial funding method is used to determine costs. Under this funding method, the total employer contribution rate consists of two elements, the normal cost rate and the unfunded actuarial liability rate.

The individual entry age normal method is used to determine liabilities. Under the individual entry age normal method, a normal cost rate is calculated for each employee. This rate is determined by taking the value, as of age at entry into the plan, of the member's projected future benefits, and dividing it by the value, also as of the member's entry age, of their expected future salary. The normal cost for each employee is the product of their pay and their normal cost rate. The normal cost rate for the group is the sum of the normal costs for all members.

Experience gains and losses, i.e. decreases or increases in liabilities and/or assets when actual experience differs from the actuarial assumptions, affect the unfunded actuarial accrued liability.

**B. Asset Valuation Method**

An actuarial value of assets is used for determining employer contributions. The use of an actuarial value of assets for this purpose helps mitigate volatility in contribution rates that might otherwise occur due to fluctuations in market conditions. The specific technique adopted in this valuation recognizes in a given year one-third of the investment return that is different from the actuarial assumption for investment return.

**C. Amortization**

The net pension liability is amortized on a level percentage of payroll over the amortization period then in effect in statutory and constitutional requirements. The statutory and constitutional requirements include an amendment to the Maine Constitution approved in November 1995 that requires the State of Maine to fund the unfunded actuarial liability existing on June 30, 1996, over a period not to exceed 31 years beginning on July 1, 1997, and not later than June 30, 2028. The amendment prohibits the creation of new unfunded liabilities in the Plan except those arising from experience losses, which must be funded over a period of not more than ten years. In addition, the amendment requires the use of actuarially sound current cost accounting, reinforcing existing statutory requirements.

Significant actuarial assumptions employed by the actuary for funding purposes as of June 30, 2016 are as follows:

Inflation	2.75%
Salary Increases	2.75% - 14.50% at selected years of service
Investment Rate of Return	6.875%, net of administrative and pension plan investment expense
Cost of Living Benefit Increases	2.20%

For members, the mortality rate is based on the RP2014 Total Dataset Healthy Annuitant Mortality Table for males and females. The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period of June 30, 2012 to June 30, 2015.

**TOWN OF BLUE HILL, MAINE**

(Exhibit A-1, Page 1 of 3)

**SCHEDULE OF DEPARTMENTAL OPERATIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

<u>Department</u>	<u>Beginning Balance</u>	<u>Appropriations</u>	<u>Revenues</u>	<u>Total Available</u>	<u>Expenditures</u>	<u>Lapsed Unexpended (Overdraft)</u>	<u>Ending Balance</u>
<u>Administration:</u>							
General Government	\$0	\$200,424	\$4,985	\$205,409	\$200,159	\$5,250	\$0
Town Hall	\$0	\$40,000	\$0	\$40,000	\$42,051	(\$2,051)	\$0
Town Hall Improvements	\$0	\$20,000	\$0	\$20,000	\$13,819	\$0	\$6,181
Salaries	\$0	\$45,000	\$0	\$45,000	\$40,068	\$4,932	\$0
Workers Compensation	\$0	\$5,000	\$0	\$5,000	\$3,628	\$1,373	\$0
Health Insurance	\$0	\$61,435	\$0	\$61,435	\$66,082	(\$4,647)	\$0
Planning Board	\$0	\$3,300	\$0	\$3,300	\$3,622	(\$322)	\$0
Code Enforcement	\$0	\$34,000	\$0	\$34,000	\$32,113	\$1,887	\$0
Audit	\$0	\$12,000	\$0	\$12,000	\$26,198	(\$14,198)	\$0
Assessing	\$0	\$36,000	\$0	\$36,000	\$36,000	\$0	\$0
Revaluation	\$50,190	\$0	\$0	\$50,190	\$0	\$0	\$50,190
	<u>\$50,190</u>	<u>\$457,159</u>	<u>\$4,985</u>	<u>\$512,334</u>	<u>\$463,738</u>	<u>(\$7,775)</u>	<u>\$56,371</u>
<u>Protection:</u>							
Fire Department	\$0	\$70,000	\$0	\$70,000	\$69,189	\$811	\$0
Fire Truck Reserve	\$0	\$20,000	\$0	\$20,000	\$20,000	\$0	\$0
Street Lights	\$0	\$10,000	\$0	\$10,000	\$9,929	\$71	\$0
Forest Fires	\$0	\$2,500	\$0	\$2,500	\$0	\$2,500	\$0
Fire Dams	\$11,315	\$0	\$0	\$11,315	\$0	\$0	\$11,315
Fire Department Roof	\$13,350	\$0	\$0	\$13,350	\$0	\$0	\$13,350
Peninsula Ambulance Corp.	\$0	\$44,131	\$0	\$44,131	\$44,131	\$0	\$0
Police Protection	\$0	\$10,000	\$0	\$10,000	\$10,000	\$0	\$0
Law Enforcement Reserve	\$13,581	\$0	\$0	\$13,581	\$538	\$0	\$13,043
Hancock County Dispatch	\$0	\$5,617	\$0	\$5,617	\$5,616	\$1	\$0
Civil Emergency Preparedness	\$0	\$216	\$0	\$216	\$215	\$1	\$0
Animal Control Officer	\$0	\$0	\$2,040	\$2,040	\$2,012	\$28	\$0
	<u>\$38,246</u>	<u>\$162,464</u>	<u>\$2,040</u>	<u>\$202,750</u>	<u>\$161,630</u>	<u>\$3,412</u>	<u>\$37,708</u>

**TOWN OF BLUE HILL, MAINE**

(Exhibit A-1, Page 2 of 3)

**SCHEDULE OF DEPARTMENTAL OPERATIONS - continued****FOR THE YEAR ENDED DECEMBER 31, 2017**

<u>Department</u>	<u>Beginning Balance</u>	<u>Appropriations</u>	<u>Revenues</u>	<u>Total Available</u>	<u>Expenditures</u>	<u>Lapsed Unexpended (Overdraft)</u>	<u>Ending Balance</u>
<u>Health &amp; Sanitation:</u>							
Transfer Station Operation	\$0	\$189,019	\$0	\$189,019	\$189,019	\$0	\$0
Sewerage Operation	\$41,417	\$0	\$250,409	\$291,826	\$269,862	\$0	\$21,964
Septic Tank Disposal	\$0	\$12,000	\$0	\$12,000	\$11,868	\$132	\$0
	<u>\$41,417</u>	<u>\$201,019</u>	<u>\$250,409</u>	<u>\$492,845</u>	<u>\$470,749</u>	<u>\$132</u>	<u>\$21,964</u>
<u>Highways:</u>							
Town Roads and Bridges	(\$10,086)	\$455,800	\$48,812	\$494,526	\$475,139	\$0	\$19,387
Road Repair	\$0	\$100,000	\$0	\$100,000	\$100,000	\$0	\$0
Bridge Committee	\$0	\$0	\$0	\$0	\$1,148	(\$1,148)	\$0
Sidewalk Project	\$0	\$100,000	\$0	\$100,000	\$100,000	\$0	\$0
Maintenance Department	\$29,301	\$0	\$0	\$29,301	\$0	\$0	\$29,301
	<u>\$19,215</u>	<u>\$655,800</u>	<u>\$48,812</u>	<u>\$723,827</u>	<u>\$676,286</u>	<u>(\$1,148)</u>	<u>\$48,688</u>
<u>Education:</u>							
School Department	\$457,158	\$5,185,159	\$1,070,176	\$6,712,493	\$6,228,214	\$0	\$484,279
School Construction Project	\$0	\$0	\$206,582	\$206,582	\$0	\$0	\$206,582
Capital Improvement Reserve	\$15,000	\$0	\$0	\$15,000	\$0	\$0	\$15,000
Secondary Tuition Reserve	\$26,750	\$0	\$8,250	\$35,000	\$0	\$0	\$35,000
	<u>\$498,908</u>	<u>\$5,185,159</u>	<u>\$1,285,008</u>	<u>\$6,969,075</u>	<u>\$6,228,214</u>	<u>\$0</u>	<u>\$740,861</u>
<u>Debt Service:</u>							
Sewer Expansion	\$0	\$102,394	\$0	\$102,394	\$102,394	\$0	\$0
High Street Bridge	\$0	\$18,000	\$0	\$18,000	\$17,504	\$496	\$0
MMBB Refinancing	\$0	\$93,680	\$0	\$93,680	\$93,669	\$11	\$0
	<u>\$0</u>	<u>\$214,074</u>	<u>\$0</u>	<u>\$214,074</u>	<u>\$213,567</u>	<u>\$507</u>	<u>\$0</u>
<u>Assessments:</u>							
Hancock County Tax	\$0	\$292,578	\$0	\$292,578	\$292,577	\$1	\$0
Overlay	\$0	\$87,848	\$0	\$87,848	\$0	\$87,848	\$0
	<u>\$0</u>	<u>\$380,426</u>	<u>\$0</u>	<u>\$380,426</u>	<u>\$292,577</u>	<u>\$87,849</u>	<u>\$0</u>

**TOWN OF BLUE HILL, MAINE**

(Exhibit A-1, Page 3 of 3)

**SCHEDULE OF DEPARTMENTAL OPERATIONS - continued****FOR THE YEAR ENDED DECEMBER 31, 2017**

<u>Department</u>	<u>Beginning Balance</u>	<u>Appropriations</u>	<u>Revenues</u>	<u>Total Available</u>	<u>Expenditures</u>	<u>Lapsed Unexpended (Overdraft)</u>	<u>Ending Balance</u>
<u>Unclassified:</u>							
General Assistance	\$0	\$4,000	\$0	\$4,000	\$1,774	\$2,226	\$0
Marine Resources Committee	\$0	\$22,000	\$0	\$22,000	\$22,000	\$0	\$0
Marine Resources Reserve	\$18,045	\$0	\$30,231	\$48,276	\$26,643	\$0	\$21,633
Clam Management	\$13,964	\$0	\$1,342	\$15,306	\$0	\$0	\$15,306
Capital Improvement	\$0	\$0	\$0	\$0	\$466	(\$466)	\$0
Dodge Fountain	\$6,390	\$0	\$0	\$6,390	\$0	\$0	\$6,390
Stavola Building	\$0	\$0	\$0	\$0	\$85	(\$85)	\$0
Working Waterfronts	\$7,540	\$0	\$0	\$7,540	\$0	\$0	\$7,540
Float Repair/Replacement	\$2,250	\$7,500	\$0	\$9,750	\$8,775	\$0	\$975
Elm Trees	\$0	\$3,000	\$0	\$3,000	\$3,000	\$0	\$0
New Elm Trees	\$1,256	\$0	\$0	\$1,256	\$3,505	(\$2,249)	\$0
Ruth Hayes Field	\$0	\$1,110	\$0	\$1,110	\$1,085	\$25	\$0
Town Park and Athletic Field	\$21,850	\$35,000	\$6,010	\$62,860	\$33,534	\$0	\$29,326
Library	\$0	\$82,250	\$0	\$82,250	\$82,250	\$0	\$0
Cemetery Repairs/Maintenance	\$3,432	\$40,000	\$0	\$43,432	\$51,591	\$0	(\$8,158)
AA Field	\$310	\$0	\$0	\$310	\$0	\$0	\$310
Unanticipated Expenses	\$0	\$15,000	\$0	\$15,000	\$560	\$14,440	\$0
July 4th Fireworks	\$18,420	\$0	\$0	\$18,420	\$1,200	\$0	\$17,220
Park Stairs	\$0	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000
Walking Trail	\$13,529	\$0	\$0	\$13,529	\$4,890	\$0	\$8,639
Skating Rink	\$0	\$0	\$35	\$35	\$0	\$0	\$35
Community Service Organizations	\$0	\$29,743	\$0	\$29,743	\$29,743	\$0	\$0
	\$106,986	\$249,603	\$37,618	\$394,207	\$271,102	\$13,891	\$109,215
<u>Totals</u>	<u>\$754,962</u>	<u>\$7,505,704</u>	<u>\$1,628,872</u>	<u>\$9,889,538</u>	<u>\$8,777,863</u>	<u>\$96,869</u>	<u>\$1,014,806</u>

**TOWN OF BLUE HILL, MAINE**

(Exhibit A-2)

**SCHEDULE OF VALUATION, COMMITMENT AND COLLECTIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2017**

**Taxable Valuation:**

Land and Buildings	\$640,251,100
Personal Property	<u>\$692,600</u>

**Total Taxable Valuation** \$640,943,700

Rate of Tax per \$1,000.00 Valuation \$10.00

**2017 Tax Commitment** \$6,409,437

**Collections:**

Cash Collections	\$6,081,860
Abatements Granted	\$3,199
Supplemental Taxes	<u>(\$1,721)</u>
	<u>\$6,083,338</u>

**Uncollected 2017 Taxes** \$326,099



**TOWN OF BLUE HILL, MAINE**  
**SCHEDULE OF APPROPRIATIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

(Exhibit A-3)

**Revenues:**

Tax Commitment	\$6,409,437
Homestead Exemption	\$65,004
State Revenue Sharing	\$54,979
State Road Assistance	\$45,000
Boat Tax	\$10,900
Excise Taxes	\$555,550
Town Hall Rental	\$13,506
BETE	\$2,655
Cemetery Donations	\$6,000
Road Reserve	\$100,000
Law Enforcement Reserve	\$10,000
Elm Tree Reserve	\$3,000
Marine Resources Reserve	\$7,500
Unassigned Fund Balance	<u>\$294,074</u>

**Total Revenues**

\$7,577,604

**Expenditures: (see Exhibit A-1 for detail)**

Administration	\$457,159
Protection	\$162,464
Health & Sanitation	\$139,019
Education	\$5,185,159
Highways and Bridges	\$800,800
Unclassified	\$238,503
Debt Service	\$214,074
Assessments	<u>\$380,426</u>

**Total Expenditures**

\$7,577,604

TOWN OF BLUE HILL, MAINE

(Exhibit A-4)

SCHEDULE OF CHANGES IN UNASSIGNED FUND BALANCE  
FOR THE YEAR ENDED DECEMBER 31, 2017

Beginning Balance \$2,706,419

Increases

Lapsed Departmental Accounts (Exhibit A-1)	\$96,869
Decrease in Unavailable Property Tax Revenue	\$267,353
Excise Taxes (Net of Appropriation)	\$33,700
New Surry Theater	\$4,000
Tree Growth & Veteran's Reimbursements	\$32,205
Licenses, Permits & Fees	\$35,471
Other Miscellaneous Receipts	\$3,609
Interest on Delinquent Taxes	\$23,724
Interest Earned	\$9,155
Supplemental Taxes	\$1,721

Total Increases \$507,806

Decreases

Appropriations from Unassigned Fund Balance	\$294,074
Homestead Exemption (Net of Appropriation)	\$6,719
Abatements Granted - All Years	\$7,634

Total Decreases \$308,426

Ending Balance \$2,905,800

**TOWN OF BLUE HILL, MAINE**  
**SCHEDULE OF RESERVE ACCOUNTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

(Exhibit A-5)

	<i>State Revenue Sharing</i>	<i>Fire Truck</i>	<i>Town Playground</i>	<i>Land Purchase</i>	<i>250th Anniversary</i>	<i>Property Tax</i>	<i>Total</i>
<b><u>Revenues:</u></b>							
State of Maine	\$55,813						\$55,813
Investment Earnings			\$40	\$1,612			\$1,652
Other Revenues		\$65,050		\$394,423			\$459,473
<b><u>Total Revenues</u></b>	<b><u>\$55,813</u></b>	<b><u>\$65,050</u></b>	<b><u>\$40</u></b>	<b><u>\$396,035</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$516,939</u></b>
<b><u>Expenditures</u></b>							
Expenditures							\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b><u>Other Financing Sources (Uses):</u></b>							
Operating Transfer In		\$20,000					\$20,000
Appropriated for Town Use	(\$54,979)					(\$206,582)	(\$261,561)
	(\$54,979)	\$20,000	\$0	\$0	\$0	(\$206,582)	(\$241,561)
<b><u>Excess of Revenues over Expenditures/Transfers</u></b>	<b><u>\$834</u></b>	<b><u>\$85,050</u></b>	<b><u>\$40</u></b>	<b><u>\$396,035</u></b>	<b><u>\$0</u></b>	<b><u>(\$206,582)</u></b>	<b><u>\$275,378</u></b>
<b><u>Beginning Balance</u></b>	<b><u>\$49,007</u></b>	<b><u>\$89,658</u></b>	<b><u>\$6,854</u></b>	<b><u>\$339,908</u></b>	<b><u>\$1,731</u></b>	<b><u>\$206,582</u></b>	<b><u>\$693,740</u></b>
<b><u>Ending Balance</u></b>	<b><u>\$49,841</u></b>	<b><u>\$174,708</u></b>	<b><u>\$6,894</u></b>	<b><u>\$735,943</u></b>	<b><u>\$1,731</u></b>	<b><u>\$0</u></b>	<b><u>\$969,118</u></b>

TOWN OF BLUE HILL, MAINE

(Exhibit A-6)

UNCOLLECTED TAX LIENSFOR THE YEAR ENDED DECEMBER 31, 2017

<u>Name</u>	<u>2014 Lien</u>	<u>2015 Lien</u>	<u>2016 Lien</u>	<u>Totals</u>
Adams, Jane			\$3,127.28	\$3,127.28
J.S. Allen Sons Inc			\$133.78	\$133.78
Allen, Jeffrey & Tina			\$4,389.25	\$4,389.25
Bates, John			\$731.38	\$731.38
Bates, Mary Jane & John			\$1,674.22	\$1,674.22
Bates, Mary Jane & John			\$737.79	\$737.79
Camp, Frederic		\$5,589.00	\$5,421.33	\$11,010.33
Conlon, Thomas		\$310.00	\$300.70	\$610.70
Conlon, Thomas Jr & Michelle		\$1,301.00	\$1,213.47	\$2,514.47
Cousins, Mark			\$88.27	\$88.27
Cymbalski, Zena			\$1,595.65	\$1,595.65
Danico, John			\$676.32	\$676.32
Danico, Thomas			\$608.21	\$608.21
Eaton, William		\$246.93	\$1,483.13	\$1,730.06
Eaton, William			\$517.01	\$517.01
Emerson, Brad			\$952.54	\$952.54
Emerton, Harold		\$52.84	\$328.83	\$381.67
Emerton, Larry & Julia			\$257.26	\$257.26
Gordon, Diane			\$605.28	\$605.28
Gray, Douglas			\$895.31	\$895.31
Gray, Michael			\$997.16	\$997.16
Hare, John			\$2,488.05	\$2,488.05
Hooper, Leonard & Mary Ann			\$1,360.91	\$1,360.91
Hutchins-Tapley, Debra			\$1,961.42	\$1,961.42
Kelley, Mark			\$11.15	\$11.15
Lund, Catharine			\$311.61	\$311.61
Mahoney, Mark		\$1,488.00	\$1,443.36	\$2,931.36
Merchant, Joan			\$1,379.34	\$1,379.34
Miller, John			\$87.89	\$87.89
Mimosa LLC			\$6,448.56	\$6,448.56
Mixer, Stephen & Stuart			\$836.14	\$836.14
Moore, Anna & Scott			\$444.26	\$444.26
Nevin, Crocker			\$88.60	\$88.60
Nichols, Tessa Ann & Barbara			\$894.07	\$894.07
Nunn, Andrea			\$1,671.46	\$1,671.46
Pugliese, Timothy	\$249.76	\$375.00	\$363.75	\$988.51
Saunders, Bradley			\$371.51	\$371.51
Saunders, Bradly			\$1,055.36	\$1,055.36
Shepherd, James			\$331.74	\$331.74
Snow, Brian & Christie		\$1,803.00	\$1,748.91	\$3,551.91
Williams, Keith & Jennifer			\$937.99	\$937.99
	<u>\$249.76</u>	<u>\$11,165.77</u>	<u>\$50,970.25</u>	<u>\$62,385.78</u>

**TOWN OF BLUE HILL, MAINE**  
**PRIOR YEAR UNCOLLECTED PROPERTY TAXES**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

(Exhibit A-7)

<u>Name</u>	<u>1999 Tax</u>	<u>2000 Tax</u>	<u>2001 Tax</u>	<u>2002 Tax</u>	<u>2003 Tax</u>	<u>2004 Tax</u>	<u>2005 Tax</u>	<u>2006 Tax</u>	<u>2007 Tax</u>	<u>2008 Tax</u>	<u>2009 Tax</u>	<u>2010 Tax</u>	<u>2011 Tax</u>	<u>2012 Tax</u>	<u>2013 Tax</u>	<u>2014 Tax</u>	<u>2015 Tax</u>	<u>2016 Tax</u>	<u>Totals</u>
Blue Hill Hearth										\$74.39	\$75.81	\$77.52	\$78.66						\$306.38
Coastal Home Management													\$0.64						\$0.64
Colonial Pacific					\$504.90	\$504.90	\$504.90	\$504.90	\$516.38	\$299.50	\$305.24	\$312.12	\$316.71	\$321.30	\$385.56	\$403.92	\$459.00	\$445.23	\$5,784.56
Hewlett-Packard Financial															\$22.00			\$9.70	\$31.70
Maine Coast Veterinary Hospital														(\$100.05)					(\$100.05)
Northern Leasing Systems Inc																		\$1.96	\$1.96
Pitney Bowes Credit Corp									\$127.13	\$73.73		\$76.84	\$77.97	\$79.10	\$94.92				\$529.69
Pitney Bowes Global Financial																	(\$0.16)		(\$0.16)
Pitney Bowes Inc															(\$0.02)				(\$0.02)
Raynes Marine Works												\$207.00							\$207.00
Rent-Way Inc									\$56.25	\$32.63	\$33.25	\$34.00	\$34.50	\$35.00	\$42.00	\$44.00	\$50.00	\$48.50	\$410.13
Spurr, Sophie	\$60.00	\$62.50	\$51.25	\$52.50	\$55.00	\$55.00	\$55.00	\$55.00	\$56.25	\$32.63	\$33.25	\$34.00	\$34.50						\$636.88
	<u>\$60.00</u>	<u>\$62.50</u>	<u>\$51.25</u>	<u>\$52.50</u>	<u>\$55.00</u>	<u>\$55.00</u>	<u>\$55.00</u>	<u>\$55.00</u>	<u>\$756.01</u>	<u>\$512.88</u>	<u>\$447.55</u>	<u>\$534.48</u>	<u>\$749.98</u>	<u>\$335.35</u>	<u>\$522.46</u>	<u>\$469.92</u>	<u>\$508.84</u>	<u>\$505.39</u>	<u>\$7,808.71</u>

**TOWN OF BLUE HILL, MAINE**  
**CEMETERY TRUST FUNDS**  
**DECEMBER 31, 2017**

(Exhibit B-1)

	Principal	Trust Fund Income			Balance 12/31/2017
		Balance 1/1/2017	Revenues	Expenditures	
<u>Mountain View Cemetery:</u>					
Albrecht, Lewis	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Bakeman, Carol A.	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Bowden, Richard	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Bridges, Fred	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Burkert, William	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Candage, Colby	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Carter, Deborah	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Carter, Deborah	\$250.00	\$2.01	\$2.01	\$2.01	\$2.01
Chaney, Ralph	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Closson, Alton	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Closson, Lawris	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Condon, Guy	\$250.00	\$2.01	\$2.01	\$2.01	\$2.01
Cousins, William H.	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Durnbaugh, Gayle	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Gray, Earl & Henrietta	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Gray, Janette	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Gray, Mildred	\$250.00	\$2.01	\$2.01	\$2.01	\$2.01
Hastings, Nancy	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Henderson, Leroy	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Herrick, Groves	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Hinckley, Charles	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Hines, Robert	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Hutchinson, Raymond	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Jones, Tammy L	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Keenan, Marcia	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Knowles, Earnest	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Lavoie, Peter	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Leighton, Bruce	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Leighton, Dana	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Leighton, Elwood & Helen	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
McKay, Betty	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
McVay, Norina	\$175.00	\$1.41	\$1.41	\$1.41	\$1.41
Pert, Colby & Peggy	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Pert, Duane	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Prentis, Perley	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Rachinski, Irene	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Raiten, William	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Riley, Anna & James	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Robbins, Ricky	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Stover, Douglas	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Stover, Douglas & Louise	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Torrey, Willard	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Tyler, Harry & Joyce	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Tyler, John & Betty	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Winters/Lavoie	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Witham, Willis	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
<u>Seaside Cemetery:</u>					
Abbott, Susan	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Allcot, Blossom	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Anderson, Ronald & Carol	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42

**TOWN OF BLUE HILL, MAINE**  
**CEMETERY TRUST FUNDS**  
**DECEMBER 31, 2017**

(Exhibit B-1)

	<i>Trust Fund Income</i>				<i>Balance 12/31/2017</i>
	<i>Principal</i>	<i>Balance 1/1/2017</i>	<i>Revenues</i>	<i>Expenditures</i>	
Appleton, William	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Ashworth, Thomas & Lucy	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Astbury, Janet	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Astbury, Michael	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Astbury, Samuel	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Astbury, Thomas	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Atherton, A.P.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Atherton, Harry	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Babson, Edward P.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Bacon, Dennison & Jean	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Barber, Cynthia	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Becton, Cynthia	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Becton, Henry	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Beebe, Marcus	\$400.00	\$3.22	\$3.22	\$3.22	\$3.22
Bent, Horace	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Billings, Guy	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Billings, Samuel	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Bishop, James	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Bisset, Harold	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Bissett, Lester	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Bissett, Walter	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Bissett, William P.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Blair, Farnham & Lynne	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Bowden, Bailey & Treworgy, Dan	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Bowden, Roscoe B.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Bowden, Roscoe	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Bunker, Daniel	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Burns, Jessie	\$1,000.00	\$8.05	\$8.06	\$8.05	\$8.06
Butler, Edward	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Candage, Arthur	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Candage, Uriah C.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Candage, Frank & Grindle, H.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Carlisle, William	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Chadwick, Leigh	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Chamberlain, Bruce	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Chase, Edward E.	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Chase, James & Mary	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Chase, Josiah	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Chase, Melatiah K.	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Clements, Katherine & Thomas	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Clements, Robert & Beth	\$600.00	\$4.83	\$4.83	\$4.83	\$4.83
Clough, Lydia	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Cluett, Mark & Elizabeth	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Coggon, John	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Coit, Daniel	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Coit, David	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Coit, Eileen	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Conary, Stephen	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Cooper, Leon	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Cousins, Barbara	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Cousins, Fred	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Cousins, Maurice & Leatha	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61

**TOWN OF BLUE HILL, MAINE**  
**CEMETERY TRUST FUNDS**  
**DECEMBER 31, 2017**

(Exhibit B-1)

	<i>Principal</i>	<i>Trust Fund Income</i>			<i>Balance 12/31/2017</i>
		<i>Balance 1/1/2017</i>	<i>Revenues</i>	<i>Expenditures</i>	
Cunningham, Harlan & Harvey	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Cunningham, Orange	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Cunningham & Nevells, Marjorie	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Davidson, Leonard	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Davison Lot	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Davis, Frederick & Isabelle	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Day, Robert & Frank	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Dodge, George	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Dodge, Richard	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Dority, George & Hadley, Albert	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Douglas, Nellie & Sylvanus	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Dow, James	\$1,000.00	\$8.05	\$8.06	\$8.05	\$8.06
Doyle, Erma	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Earls, Emma	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Eley, Robert & Thelma	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Emerton, Annie	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Emerton, D.E.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Emerson, Pearle S.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Estate of Hamabe	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Eveleth, Fred H.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Farnsworth, Charnley	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Frank, Cpt. Nelson	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Gandy, John	\$480.00	\$3.87	\$3.87	\$3.87	\$3.87
Gaugher, Charles & Ragna	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Gay, Richard & Mardi	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Gervais, Lois & Blanchard, Scott	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Gilman, William F.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Girrois, Joe D.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Godfrey, Sophia	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Gordon, Maurice	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Gray, Duane	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Gray, Harvey	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Gray, Herbert & Mildred	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Gray, Hollis & Eva	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Gray, James & Lora	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Greene, Paul F.	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Greene, William	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Grindle, Bonnie & Jerold	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Grindle, David	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Grindle, Freeman	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Grindle, Horace & Annie	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Grindle, Isaac	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Grindle, Milford	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Grindle, Richard & George	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Grindle, Wendall & Gladys	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Grindle and Bacon	\$400.00	\$3.22	\$3.22	\$3.22	\$3.22
Grindle Stephen	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Gurin, Richard & Susan	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Haas, Harry	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Haas, J. Sanders	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Hawes Lot	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Hayes, Richard & Karyl	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42



TOWN OF BLUE HILL, MAINE

(Exhibit B-1)

CEMETERY TRUST FUNDSDECEMBER 31, 2017

	Trust Fund Income				Balance 12/31/2017
	Principal	Balance 1/1/2017	Revenues	Expenditures	
Hays, Steele & Melody	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Henderson, Hanna	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Hendricks, Rosetta	\$50.00	\$0.40	\$0.40	\$0.40	\$0.40
Herrick, George	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Herrick, Malcolm	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Hill, Laura J & Glenn J	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Hinckley, B.W.	\$1,000.00	\$8.05	\$8.06	\$8.05	\$8.06
Hinckley, Fred W.	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Hinkley, Lydia	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Hinckley, Lucy	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Hinckley, Mildred	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Hinckley, Obed	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Hinckley, Robert	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Hinckley, William N.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Hinckley, William & Gertrude	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Hinckley, Wallace & Mildred	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Holt, F.H. & M.B.	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Horton, Hosea	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Horton, John	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Howard, Arthur M.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Howard, Emery	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Howard, John & Pearl	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Hudson, Angela	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Hudson, Edward	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Johansen, Emily & Adam, Karin	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Johnson, Edward & Anne	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Johnson, Everett	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Johnson, Joseph W.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Kemp, James S.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Kirkpatrick, Alexander	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Leach, Edwin	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Lecomte, Jean & Melinda Reach	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Littlefield, A.W.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Liros, Serge	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Long, Alonzo	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Long, David	\$1,000.00	\$8.05	\$8.06	\$8.05	\$8.06
Long, George	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Long, Lawrence	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Long, Michael & Martha	\$600.00	\$4.83	\$4.83	\$4.83	\$4.83
Long, Ralph B.	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Long, Solon A.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Long, Thomas M.	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Lord, Heard	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
MacLeod, David & Linda R.	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Marks, Kenneth & Elizabeth	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Marks, Sewall	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Marshall, Harvey	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Martin, Mary	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Marville, Lee	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Mayo, Eben	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
McHowell, Emma J.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
McIntyre, Frank	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61

**TOWN OF BLUE HILL, MAINE**  
**CEMETERY TRUST FUNDS**  
**DECEMBER 31, 2017**

(Exhibit B-1)

	<i>Principal</i>	<i>Trust Fund Income</i>			<i>Balance 12/31/2017</i>
		<i>Balance 1/1/2017</i>	<i>Revenues</i>	<i>Expenditures</i>	
Mello, Katie	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Messex/Henderson	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Miller, Twining, and Grindle	\$450.00	\$3.62	\$3.63	\$3.62	\$3.63
Mitchell - Nevin	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Moore, Percy & Davidson, Alex	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Morgan, G. Fredrick	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Morse, George A.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Moulton, Allan & Mary	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Murphy, Jeanne J.	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Nettl, Noel	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Nevells, Maxwell	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Nowland, Roger L.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Olds, Edith M.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Osgood, Alfred C.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Osgood, Augusta N.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Osgood, Jarvis	\$250.00	\$2.01	\$2.01	\$2.01	\$2.01
Osgood, Nathan	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Osgood, R.S.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Osgood, Rev. Edward R.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Osgood, W.H.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Owen, Doris	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Owens, Luther	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Parker, Edwin	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Parker, Harold	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Partridge, Washington	\$175.00	\$1.41	\$1.41	\$1.41	\$1.41
Perkins, Wallace & Virginia	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Peters, Augustus N.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Peters, A.C.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Peters, William M.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Richardson, John	\$600.00	\$4.83	\$4.83	\$4.83	\$4.83
Richardson, Susan	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Richardson, Thomas	\$600.00	\$4.83	\$4.83	\$4.83	\$4.83
Robertson, Ernest & Bessie	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Rogerson, John	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Russell, Kenneth & Donna	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Samuels, Edward Jr.	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Saunders, William	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Scheffield, David	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Sichterman, Nicholas & Maria Hughs	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Simpson, Barry D. & Lucy P.	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Slaven, Mary T.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Small, Rose-Ellen & Philip	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Snow, Forest	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Snow, John M.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Snow, Joseph W.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Snow, Linwood	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Snow, Ward	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Soper, Alva	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Staples, Laura	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Stetson, Nahum	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Stevens, John P.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Stookey, Noel	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81

**TOWN OF BLUE HILL, MAINE**  
**CEMETERY TRUST FUNDS**  
**DECEMBER 31, 2017**

(Exhibit B-1)

	<i>Principal</i>	<i>Trust Fund Income</i>			<i>Balance 12/31/2017</i>
		<i>Balance 1/1/2017</i>	<i>Revenues</i>	<i>Expenditures</i>	
Stover, Alonzo P.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Stover, B. Franklin	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Stover, Clifton	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Stover, Ethel	\$250.00	\$2.01	\$2.01	\$2.01	\$2.01
Stover, George H.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Stover, Harvey	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Stover, Martin Luther	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Stover, O.N.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Stover, Raymond & Maud	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Stover, Rufus	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Taylor, William	\$240.00	\$1.93	\$1.93	\$1.93	\$1.93
Tenny, Paris	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Thorp, Day	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Titcomb, Terri	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Townsend & Hinkley	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Treworgy, John	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Trimble, Fred	\$500.00	\$4.03	\$4.03	\$4.03	\$4.03
Wardamasky, David	\$500.00	\$0.00	\$4.03	\$0.00	\$4.03
Webber, Eben & Minnie	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Webster, John	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Wells, Benjamin	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Wescott, Alice	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Wescott, Edwin	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Wescott, Eleanor	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
Wescott, Everett & Parker, A.	\$150.00	\$1.21	\$1.21	\$1.21	\$1.21
Wescott, William E.	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Weston, Irma	\$400.00	\$3.22	\$3.22	\$3.22	\$3.22
Widman, Ann Starr	\$300.00	\$2.42	\$2.42	\$2.42	\$2.42
Witham, Elizabeth	\$100.00	\$0.81	\$0.81	\$0.81	\$0.81
Wright, Olive & Harry A.	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
York, Hartley	\$200.00	\$1.61	\$1.61	\$1.61	\$1.61
<b>Totals</b>	<b>\$71,450.00</b>	<b>\$571.43</b>	<b>\$575.75</b>	<b>\$571.43</b>	<b>\$575.75</b>
<b>Grindle Lot</b>	<b>\$3,000.00</b>	<b>\$17.96</b>	<b>\$18.09</b>	<b>\$17.96</b>	<b>\$18.09</b>
	<b>\$74,450.00</b>	<b>\$589.39</b>	<b>\$593.84</b>	<b>\$589.39</b>	<b>\$593.84</b>

**TOWN OF BLUE HILL, MAINE**

(Exhibit C-1)

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2017****Federal Grantor/Pass-Through**

<u>Grantor/Program Title</u>	<u>CFDA #</u>	<u>Pass-through Grantor Number</u>	<u>Total Revenues Received</u>	<u>Expenditures</u>
<u>U.S. Department of Education:</u>				
<u>Passed through State Department of Education:</u>				
Title IA - Disadvantaged	84.010	013-05A-3057-13	\$121,046	\$93,937
Title IIA - Teacher Quality	84.367	013-05A-3042-11	\$51,994	\$52,860
Local Entitlement	84.027	013-05A-3046-12	\$88,994	\$94,233
Rural Education Achievement Program	84.213	013-05A-6336-13	\$7,183	\$7,711
<u>Total State of Maine Department of Education</u>			<u>\$269,217</u>	<u>\$248,740</u>
<u>Total U.S. Department of Education</u>			<u>\$269,217</u>	<u>\$248,740</u>
<u>U.S. Department of Agriculture:</u>				
<u>Passed through State of Maine</u>				
<u>Department of Education</u>				
National School Lunch Program - Lunch	10.555	-	\$46,441	\$46,441
National School Lunch Program - Breakfast	10.555	-	\$12,236	\$12,236
National School Lunch Program - Other	10.555	-	\$1,744	\$1,744
Food Distribution - Donated Commodities	10.550	-	\$10,046	\$9,959
<u>Total U.S. Department of Agriculture</u>			<u>\$70,466</u>	<u>\$70,380</u>
<u>Totals</u>			<u>\$339,684</u>	<u>\$319,120</u>

***INDEPENDENT AUDITORS REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS***

September 26, 2018

To the Board of Selectmen  
Town of Blue Hill  
Blue Hill, Maine 04614

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the Town of Blue Hill, Maine (the Town) as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town of Blue Hill, Maine's basic financial statements and have issued our report thereon dated September 26, 2018.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Town of Blue Hill, Maine's internal control over financial reporting (internal control) to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Blue Hill, Maine's internal control. Accordingly, we do not express an opinion on the effectiveness of Town of Blue Hill, Maine's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the separately issued management letter, that we consider to be material weaknesses (2017-001 and 2017-002).

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Town of Blue Hill, Maine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests

disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Town of Blue Hill, Maine's Response to Findings***

The Town of Blue Hill, Maine's response to the findings identified in our audit are described in the separately issued management letter. The Town of Blue Hill's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Respectfully Submitted,

***James W. Wadman, C.P.A.***

James W. Wadman, C.P.A.