

## **ADDRESSING ORDINANCE**

### **Section 1. Purpose**

The purpose of this ordinance is to enhance the easy and rapid location of properties by law enforcement, fire, rescue and emergency medical services personnel in the **TOWN of BLUE HILL**.

### **Section 2. Authority**

This ordinance is adopted pursuant to and consistent with Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine and Title 30-A M.R.S.A. Section 3001.

### **Section 3. Administration**

This ordinance shall be administered by the **SELECTMEN**, who are authorized to and shall assign road names and numbers to all properties, both on existing and proposed roads, in accordance with the criteria in Sections 4 and 5. The **SELECTMEN** shall also be responsible for maintaining the following official records of this ordinance:

- a. A town map for official use showing road names and numbers.
- b. An alphabetical list of all property owners as identified by current assessment records, by last name, showing the assigned numbers.
- c. An alphabetical list of all roads with property owners listed in order of their assigned numbers.

### **Section 4. Naming System**

All roads that serve two or more properties shall be named regardless of whether the ownership is public or private. A "road" refers to any highway, road, street, avenue, lane, private way, or similar paved, gravel or dirt thoroughfare. "Property" refers to any property on which a more or less permanent structure has been erected or could be placed. A road name assigned by the **TOWN of BLUE HILL** shall not constitute or imply acceptance of the road as a public way.

The following criteria shall govern the naming system:

- a. No two roads shall be given the same name (e.g., no Pine Road and Pine Lane).
- b. No two roads shall have similar-sounding names (e.g., Beech Street and Peach Street).
- c. Each road shall have the same name throughout its entire length.

## **Section 5. Numbering System**

Numbers shall be assigned every **50** feet along both sides of all roads with the exception of **MAIN STREET, HIGH STREET, MILL STREET, PLEASANT STREET** (to the Junction with the Mountain Road), **UNION STREET, AND WATER STREET**, where numbers shall be assigned every **25** feet, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, ascending from the number origin.

The following criteria shall govern the numbering system:

- a. All number origins shall begin **AT THE INTERSECTION OF PARKER POINT ROAD/TENNY HILL/MAIN STREET, AT THE BLUE HILL PUBLIC LIBRARY.** For dead-end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
- b. The number assigned to each structure shall be that of the numbered interval falling closest to the front door or the driveway of said structure if the front door cannot be seen from the main road.
- c. Every structure with more than one principle use or occupancy shall have a separate number for each use or occupancy. For example, duplexes will have two separate numbers.
- d. Apartments will have one property number followed by an apartment number, such as 235 Maple Street, Apt. 2.

## **Section 6. Compliance**

All owners of structures shall, by the date stipulated in Section 8, display and maintain in a conspicuous place on said structure, the assigned numbers in the following manner:

- a. Number on the Structure. Where the structure is within 50 (fifty) feet from the edge of road right-of-way, the assigned number shall be displayed on the front of the structure in the vicinity of the front door entry.
- b. Number at the Street Line. Where the structure is over 50 (fifty) feet from the edge of road right-of-way, the assigned number shall be displayed on a post, fence, wall, the mail box, or on some structure at the property line adjacent to the walk or access drive to the numbered structure.
- c. Size and Color Number. Numbers shall be a minimum **4 inches** high and be of a contrasting color to its background.
- d. Every person whose duty is to display the assigned number shall remove any different number which might be mistaken for, or confused with, the number assigned in conformance with this ordinance.
- e. Interior location. All residents and other occupants are requested to post their assigned number and road name adjacent to their telephone for emergency reference.

## **Section 7. New Developments and Subdivisions**

All new construction and subdivisions shall be named and numbered in accordance with the provisions of this ordinance and as follows:

- a. New construction. Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to procure an assigned number from **THE SELECTMEN**. This shall be done at the time of the issuance of the building permit.
- b. New Subdivisions. Any prospective subdivider shall show a proposed road name and lot numbering system on the pre-application submission to the **PLANNING BOARD**. Approval by the **PLANNING BOARD** after consultation with **THE SELECTMEN**, shall constitute the assignment of road name and numbers to the lots in the subdivision. On the final plan showing proposed roads, the applicant shall mark on the plan, lines or dots, in the center of the streets every **50 feet** so as to aid in the assignment of numbers to structures subsequently constructed.

## **Section 8. Effective Date**

This ordinance shall become effective **WHEN ADOPTED BY THE TOWN**. It shall be the duty of **THE SELECTMEN** to notify by mail each property owner and the Post Office of their new address following the adoption of this ordinance. It shall be the duty of each property owner to post new property numbers, in accordance with this ordinance, on the stated date of effective use. On new structures, numbering will be installed prior to final inspection or when the structure is first used or occupied, whichever comes first.

## **Section 9. Enforcement**

**CITIZENS WHO CHOOSE NOT TO CONFORM TO THE ATTACHED ORDINANCE, SHALL ACCEPT ANY AND ALL RESPONSIBILITIES RELATIVE TO THEIR EMERGENCY NEED.**

**A TRUE COPY TO BE VOTED ON AT TOWN MEETING, APRIL 22, 1999**

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**Gordon Emerson**

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**James Schatz**

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**John Bannister  
Selectman of Blue Hill**

Attest: \_\_\_\_\_  
**Lewis Hutchins, Town Clerk**

The 911 Committee submits to the citizens of Blue Hill the following report of the Road Name/Numbering process:

Began March 1998

Developed plan to acquire Road Names through citizen input

Listed chosen Road Names on 1998 OGIS Map

Called special Town Meeting to adopt names as submitted by citizenry. ( Unanimously approved by body present at September 24, 1998 Town Meeting.)

GPS measurement and structure plotting began in November and saw completion 12/24/98

Drafted ordinance and fixed budget amount for selectmen submittal as Warrant Articles for Annual Town Meeting.

Have completed 3 steps of the 6 in the process

Next step shall be review of model map for correction or change

The committee wishes to extend their gratitude to the citizens of Blue Hill, whose willing and helpful support in an outstanding and timely manner made our job so much easier.

Thank you all,

Committee

Dennis Robertson, Chairman

Dolly Robertson

Billy Hastings

Bob Wallstrom

Geoff Miller

John Bannister

Charles Herasymchuck, Postmaster

## ADDRESSING ORDINANCE

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#### **Section 8. Effective Date**

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*4/22/99*