

Select Board Meeting
Monday, December 19th, 2022
Town of Blue Hill
Minutes

Called meeting to order at 5:30 pm.

1. **Quorum and meeting attendance-** E. Best; J. Dow; S. Miller; B. Smythe; S. Dooley; N. Nadeau, Town Admin (remotely); L. Dow, Town Clerk; and J. Milliken
2. **Approve Select Board Meeting Minutes of December 5th & 12th**- Scott moved approval of both weeks' minutes with Butler's changes. Butler seconded. Approved 4-0 (Dow abstained)
3. **Public Comment-** NONE

Old Business:

1. **Budget Committee appointments update-** No update. Jim will begin thinking of names to recommend. The search will continue.
2. **Snowplow Contract-** Scott moved to withdraw Nick's authorization to sign the plow contract amendment with Mike Cook, in light of the fact that Mike Cook has not signed the proposed amendment to his contract, despite Nick's efforts to get him to sign, thereby leaving the current contract in place. Sean seconded. Approved 5-0.
3. **Property Tax Payment Arrangement-** Ellen circulated the draft arrangement for 2020 tax payments (should include the property owner's name?) Butler moved approval of payment arrangement as submitted by Ellen. Scott seconded. Approved 4-0-1 (Best abstained)

New Business:

1. **Auditor Engagement Packet-** Received the yearly audit packet. The board concerned with performance and wishes to discuss who will perform the audit. Scott will contact Wadman's office and discuss the issues with the previous auditor's performance.

Administrator Business

1. **FOAA Request Update-** Nick gave an update on the status of the information request from Kristin Collins. Bryce has gathered email correspondence and submitted to Aga for review. The board feels that any email correspondence with the town's attorney should be omitted from the request and that his time spent on this project should be limited. Jim moved to adopt a policy that any communication with the Town's attorney must have prior approval from the Town Administrator, Sean seconded. Approved 5-0.
2. **Authorize signing of the Olver Engineering Agreement contract-** Tabled for 12/27- Nick will send around the contract.
3. **Town Office schedule-** Nick reviewed the holiday schedule for Town Hall. Closed at 1pm on 12/23. Closed 12/26 and 1/2/2023 in observance of federal holidays.
4. **Schedule performance review in January-** Nick asked the board to tentatively schedule his performance review. Board agreed to Wednesday January 11th at 1pm

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in executive session. Scott recommended collecting feedback from direct reports. Sean will facilitate this task and report back to the rest of the board.

Other Business

1. Updates/Reminders

- a. Solid Waste Committee meeting – Tuesday, December 27th @ 4pm
- b. Next Select Board meeting – Tuesday, December 27th @ 5:30p
- c. Budget meeting scheduled for Thursday January 5th @ 3pm.
 - i. **Parking lot**-2023 budgeting; USDA RD funding requirements; personnel policy updates

2. S. Miller Updates-

- a. Scott gave a brief update on the latest Marine Resources Committee meeting. He is waiting on their annual performance review (per the ordinance) of the Harbormaster.
- b. The comprehensive plan committee met and the contract with Hancock County Planning commission was signed. They had a productive working meeting and devised a subcommittee for community outreach. They questioned whether they should prepare a presentation/information for the vote at town meeting or open town meeting the following day. Ellen recommended both.

Warrant signatures- Warrants signed

Adjourn- Meeting adjourned 7:08pm

Respectfully submitted,

/s/ Lyndsey Dow; Town Clerk

Approved 5-0 January 3rd, 2023