

**Town of Blue Hill
Comprehensive Plan Committee
March 9, 2023
Meeting Minutes**

Attendees	R. Boulet J. Fehrle G. Hurvitt	M. Hurvitt S. King S. Miller	D. Page D. Paine K. Wyatt
Attendees (Other)	C. Beal S. Curlik	J. Milliken B. Smythe	R. Wentworth B. Wootten
Topic	Discussion		Action
Call to Order	The meeting was called to order at 4:03pm.		
Declaration of Quorum	A quorum of the committee was present.		
Approval of Minutes	A motion was made and seconded to approve the minutes from the Feb. 23 meeting.		Approved
Business			
<i>Review of Upcoming Activities and Deadlines</i>	Visioning sessions are planned for March 5 (2-4pm) at the Blue Hill Public Library and March 9 (5-7pm) at Town Hall. <i>(In subsequent discussion, some members of the committee suggested that these dates be postponed to allow more time for organizing and publicizing the sessions.)</i>		Noted
<i>Survey Subcommittee</i>	The survey has been loaded into Survey Monkey, but needs a few tweaks. J. Fehrle will follow up with HCPC to gain access to the system. The objective is to have the survey available for the first visioning session on March 12.		Noted
<i>Chapter Draft Review</i>	<p>There was a review of the drafts currently in process and a discussion of the logistics for conducting chapter reviews:</p> <ul style="list-style-type: none"> • After a review by the core team, they will report to the full committee on a summary and key takeaways. • Chapters up for full committee review will be made available no later than the Sunday before the meeting, to give other members a chance to read the chapter and, if desired, comment on the chapter. • To manage editing conflicts, any comments by members not specifically charged with reviewing a chapter should be made as “comments” in the Word documents, not as edits to the text. • The Chairs requested that communication with HCPC be pass through them (specifically Sarah for chapter 		Noted

	review items) to minimize duplication and settle any conflicting requests before they reach HCPC. (George will be taking the lead on communication and engagement with the town.)	
<i>Plans for Visioning Sessions</i>	There was a broad discussion about preparing the logistics and other details for the visioning sessions to be on Sunday, March 12, and Thursday, March 16.	A worksheet was prepared detailing which committee members would provide each role at the sessions.
<i>Community Engagement Ideas</i>	<p>Growing out of the visioning discussion, there were several suggestions as to how community engagement might be enhanced. Among the ideas put forward were:</p> <ul style="list-style-type: none"> • Posters (8 1/2x11 or 11x17 paper) • Personal invitations to friends and 'frenemies' (to maximize breadth of participation) • Communication through school via handouts or parent blast emails • Chamber of Commerce blast email list 	The Community Engagement subcommittee will work with others to pursue these initiatives.
Next Meeting	The next meeting of the full Committee is scheduled for March 23, 2023 at 4:00pm. Likely agenda topics will be a review of the Economy chapter, debrief on the visioning sessions, and preparation for Town Meeting.	
Adjournment	The meeting adjourned at 5:22pm.	