

**Select Board Meeting
Minutes
Tuesday January 3rd, 2023
Town of Blue Hill**

Called meeting to order at 5:30pm

1. **Quorum and meeting attendance-** E. Best; J. Dow; S. Miller; B. Smythe; S. Dooley; N. Nadeau, Town Admin; L. Dow. Town Clerk and J. Milliken.
2. **Approve Select Board Meeting Minutes of December 19th and 27th** – Jim moved adoption of the December 19th minutes with Scotts edits. Scott seconded. Approved 5-0. Jim moved the adoption of the December 27th minutes with Scotts edit. Scott seconded. Approved 5-0.
3. **Public Comment-** None

Old Business

1. **CO-OP Release of Declaration-** Jim moved to execute the Release of Declaration with the Blue Hill Co-Op as received, per the recommendation of the Blue Hill Planning Board. Scott seconded. Approved 5-0.
2. **Front Stairs Project Update and Discussion-** Nick had invited Brian to attend the meeting to go over the most recent invoice as well as try to help everyone understand the timeline. Brian arrived late but did give the Board and Nick documents to review. The board agreed that the invoice was high, and that more discussion should be had regarding what a better figure would be. Nick asked Brian to meet with him later in the week to go over this and asked that he attend next weeks meeting to further discuss.

New Business

1. **Small Animal Clinic 2023 Contract-** Yearly contract outlining the process for stray/abandoned dogs and cats. Butler moved to accept and sign the contract with the Small Animal clinic as submitted. Jim seconded. Approved 5-0.
2. **2023 Town Meeting- Nomination Papers available January 9th** – Nomination papers for the upcoming Town Election will be available for the following seats: 2 School Board seats, 2 Planning Board seats. And 1 Select Board seat.

Administrator Business

1. **Auditor Update & Discussion-** Nick had a preliminary conversation with Ron from R. H. Smith and co to discuss the 2023 audit. He plans to discuss this further on Wednesday.
2. **Additional Funding for the WWTP Upgrade Project-** Nick gave an update on an additional million dollars awarded to the WWYP upgrade project. The notice came late December from Rep. Goldens office and can't be used to offset the USDA RD loan, previously awarded to the town.
3. **Office Cleaning Discussion-** Nick gave an update of the current cleaning service at the Town Hall. He outlined with the board moving away from the current contractor and after a discussion of logistics with MMA, hiring current Town Hall staff to do the cleaning.

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Other Business

1. **Scott Miller updates-** Scott reviewed his findings from scanning most of the Town Clerk's records which included mostly annual Town Warrants. He also noted that he thought that there may have been an oversight regarding a treasurer statement when the special town meeting warrant was drafted. Nick will contact Maine Municipal to discuss the situation and plan of action.
2. **Executive Session 1 MRSA 405 §(6)(A)- Personnel Matter-** Entered 6:31pm. Exited 6:55pm. No action taken.
3. **Meeting Updates/Reminders**
 - a. **Solid Waste Committee budget meeting** – Wednesday January 11th @ 4pm
 - b. **Select Board Budget Meeting** – Thursday, January 5th @ 3pm
 - c. **Select Board Meeting** – Monday, January 9th @ 5:30pm
 - i. **Parking lot-2023 budgeting; personnel policy updates**

Warrant signatures- Warrants signed.

Adjourn- Meeting Adjourned at 7:00pm

Approved 1/9/2023 5-0.

Respectfully Submitted,
/s/Lyndsey Dow, Town Clerk