

**Town of Blue Hill
Comprehensive Plan Committee
May 18, 2023
Meeting Minutes**

Attendees	R. Boulet A. Grindal G. Hurvitt	M. Hurvitt S. Miller	D. Paine K. Wyatt
Attendees (Other)	J. Milliken K. Ross	A. Varney	R. Wentworth
Topic	Discussion	Action	
Call to Order	The meeting was called to order at 4:02pm.		
Declaration of Quorum	A quorum of the committee was present.		
Business			
<i>Approval of Minutes</i>	<i>A motion was made and seconded to approve the draft minutes of the May 4 meeting as distributed (adding K. Wyatt as an attendee).</i>		Approved
<i>Public Comment</i>	<p>There was a question about the additional decennial census data now available. A. Varney described the newly released data and indicated that she would provide it for possible incorporation into the Comp Plan chapters.</p> <p>A second question related to the goals that were to be sent to S. King after the last meeting. The consensus was that, since several committee members have not provided their thoughts, she is still assembling and collating these goals.</p>		<p>Noted</p> <p>Noted</p>
<i>Meeting Schedule</i>	G. Hurvitt reviewed a proposed meeting schedule that provides for one meeting per week—split between the full Committee, the Engagement subcommittee and the Chapter Review subcommittee.		Noted—these meeting should be posted on the Town website.
<i>Chapter Subcommittee</i>	<p>There was a brief report on the subcommittee’s sole meeting to date. The next area of focus is the Water Resources chapter, which will be discussed at the subcommittee’s May 23 meeting.</p> <p>There was also some discussion about the overall time frame for preparation of the Comp Plan; G. Hurvitt asked A. Varney to provide an updated timetable, particularly highlighting when the plan needs to be essentially complete and available to the community at large before submitting it for state review. (An extemporaneous effort</p>		<p>Noted</p> <p>A. Varney to provide an updated timetable with deadlines.</p>

	suggested that October 31, 2022 may be a reasonable deadline.)	
<i>Engagement Subcommittee</i>	<p>There was a report on the various media used to publicize the May 23 community meeting:</p> <ul style="list-style-type: none"> • Posters • Email lists • Press release for the <i>Packet</i> • Town website post <p>Then there was extensive discussion about the format for the May 23 meeting, the preparation of materials to share with attendees, and assignment of roles to Committee members and friends in conjunction with the meeting. Given the modest Committee attendance at the meeting, G. Hurvitt will follow up with other committee members to solicit their participation and support.</p> <p>Volunteers (so far) are:</p> <ul style="list-style-type: none"> • 4pm setup: K. Wyatt, J. Milliken, R. Wentworth • 5pm facilitators: Either M. or G. Hurvitt • 5pm note-takers: K. Wyatt, J. Milliken 	<p>Noted</p> <p>G. Hurvitt to solicit support from Committee members absent from the meeting.</p>
<i>Survey Subcommittee</i>	Approximately 222 surveys have been completed.	Noted. All Committee members and friends were encouraged to continue to solicit participation.
Next Meeting	The next meeting of the full Committee will be on June 8 at 4:00pm.	
Adjournment	The meeting adjourned at 5:26pm.	