

For Office Use Only:

Permit #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Issue Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fee Amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Shoreland Zoning Application

1. Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Applicant’s Address (physical and mailing): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Location of Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Zoning District:

\_\_\_Stream Protection \_\_\_Resource Protection \_\_\_Limited Residential \_\_\_Limited Commercial \_\_\_General Development

1. Map: \_\_\_\_ Lot: \_\_\_\_ Subdivision Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lot #: \_\_\_\_\_\_
2. Type of Improvement: \_\_\_New \_\_\_Addition \_\_\_Accessory Structure \_\_\_Other
3. Estimated Cost of Construction: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Proposed Use: \_\_\_Residential \_\_\_Commercial \_\_\_Other
5. Lot Area: \_\_\_\_\_\_acres \_\_\_\_\_\_\_sq. ft.
6. Minimum Width of Lot: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. Height of Building: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. Frontage on Water Body: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. Total Square Footage of all structures, parking lots and other non-vegetated surfaces: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
10. Elevation of Lowest Floor (including basement) to the BASE FLOOD\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
11. If subsurface plumbing is involved, you must include a copy of the approved plumbing permit.
12. Description of property including all proposed construction, including land clearing, road building, septic systems and wells. Please include a soil erosion plan.

**Site Plan to include:**

1. Scale between 1”: 10’ to 1”: 50’
2. Dimensions of all structures
3. Lot area & Shore Frontage
4. Area to be cleared or graded
5. Area of non-vegetated surfaces
6. Locations of proposed wells, septic systems, and driveways
7. Existing and proposed structure(s) including decks, porches, and outbuildings located with distance(s) to water
8. Signs (if any) located with height and size indicated
9. Archaeological sites (if any)
10. Roads located with distance to water body/bodies and area with greater than 20% slope indicated
11. If the proposal is for the expansion of any existing structure, please distinguish between the existing structure and the proposed expansion

**DRAW A SIMPLE SKETCH SHOWING BOTH THE EXISTING AND/OR PROPOSED STRUCTURES**

**SHORELAND ZONING APPLICATION CHECKLIST**

* 9 Copies of completed application form with site plans (4 pages)
* 2 copies of plans & surveys (if required)
* Copy of FEMA Map Panel
* Copy of relevant Tax Map
* Other Federal, State and Local Permits appended
* Approved Human Services Wastewater Permit
* Blue Hill Sewer Hook-up Permit
* Flood Hazard Development Permit
* Army Corp of Engineers wetlands or navigable waters permit
* DEP Natural Resources Protection Act Permit/DEP Permit-by-Rule Permit
* Any local zoning waiver, special exceptions or variances
* Harbor Master’s Letter (only for piers, wharves, floats, docks, ramps)

**Final Approval may be given conditionally upon receipt of the above permits if they are required.**

**NOTICE TO APPLICANT**

1. Subsequent desire for ANY deviation from the plans set forth herein must be the subject matter of a new application for a permit.
2. The Code Enforcement Officer reserves the right to request any reasonable additional information as may be deemed essential for action upon this request, such as boundary or topographic surveys.
3. I CERTIFY THAT ALL INFORMATION GIVEN IN THE APPLICATION IS ACCURATE. ALL PROPOSED USES SHALL BE IN CONFORMANCE WITH THIS APPLICATION AND THE BLUE HILL SHORELAND ZONING ORDINANCE. I AGREE TO FUTURE INSPECTIONS BY THE CODE ENFORCEMENT OFFICER AT REASONABLE HOURS.

**SIGNATURE OF APPLICANT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE OF AGENT (if applicable) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE\_\_\_\_\_\_\_\_\_\_**