

Town of Blue Hill
Select Board Meeting Minutes
Wednesday, January 17th, 2024

Called meeting to Order at 5:27pm

1. **Quorum and meeting attendance** – E. Best (Chair), J. Dow, S. Miller, S. Dooley, J. Atwell (Town Administrator), M. Rockwell (Treasurer), J. Milliken, and members of the public.
2. **Approve Select Board Meeting Minutes for 1/8 and 1/14** – S. Miller motioned to approve the minutes; J. Dow seconded. Vote: 4/0 Approved.
3. **Public Comment** – No Public Comment.

Business

1. **Animal Control Officer** – Carol Ann Cutler, ACO, completed the Small Animal Clinic application for the Town of Blue Hill and submitted it to the Select Board for approval. S. Miller motioned to approve the application/contract. S. Dooley seconded. Vote: 4/0 Approved.
2. **Asbestos Removal** – The Town Clerk’s floor has asbestos tiles and needs to be removed. The estimate for the removal is \$7840. Staff will need to relocate for a couple of days for the work to be completed. The Board asked if it was possible for the work to be done on a weekend. J. Atwell will check. S. Miller mentioned having the conference room done at the same time to reduce costs. The conference room floor will need to be replaced at some point soon. If it also has asbestos, then maybe we should consider doing all the needed asbestos mitigation work at once and if there is a savings. J. Atwell will schedule testing on the conference room floor and her office.

Other Business

1. **Seaside Cemetery** – Peter Clapp wants to cut up a fallen tree and dispose of it. The Board felt this was fine.
2. **Mountain Road Bond** – S. Miller motioned to appoint Drummond Woodsum as the Bond Counsel and for them to work with J. Atwell going forward. J. Dow seconded. Vote: 4/0 Approved.
3. **Recreation Department** – J. Dow and J. Atwell met with the Downeast YMCA concerning the possibility of the Y running a summer camp program in 2024. The Board discussed various concerns about how the program would operate for Blue Hill residents. The Board would like the executives at the YMCA to come to the Board and have further discussions about the summer camp and other recreational programs. The Board were all in agreement that the Town wants young families in Blue Hill and that a recreation program is important in that regard. A further discussion is needed.
4. **Employee Policy Update** – S. Miller would like to draft a Firearms Policy for Town Employees by next week. He would like to give a couple of weeks for public comment and then take a vote of the Board members to approve or disapprove.
5. **Storm Damage** – J. Atwell was able to speak with the Fire Chief, the Harbormaster, and the Road Commissioner to assess damages from the weekend storm. It was reported that there was minimal damage to local roads and the crews were able to keep up. There was

some shore front damage. The higher-than-normal tide was daunting, but the Town came out okay in the end.

6. **Skating Rink Association** – The Board was approached to possibly pay a stipend to the volunteers that clear the snow off the ice. The Board is not in favor of doing this.
7. **Docuphase** – The Town had purchased document storage software at a cost of \$3,000 per year. Progress has been made to download the files and all but about 50 documents have been retrieved. We either need to walk away from the documents or pay an additional \$3,000 to get access to the program. The Board tabled this item for another meeting.
8. **Budget Workshop** – A budgeting work session has been scheduled for Wednesday, January 24th at 9am.
9. **Meadowsweet Landscaping** – Meadowsweet has given a quote of \$36,000 to the Town to clean up trees at Seaside Cemetery. The Board will discuss this in their budget workshop.
10. **Maine Infrastructure Adaptation Fund Application** – J. Dow would like to complete the application for the Bragdon Brook location. It offers up to \$50K and has a February 2nd deadline. The Board authorized him to submit the application for engineering and design costs.

Meeting Updates/Reminders

- 1/22/24 Select Board Meeting at 5:30pm
- 1/23/24 Transfer Station Committee Meeting at 4pm
- 1/29/24 Select Board Meeting at 5:30pm

Executive Session

1 M.R.S. § 405(6)(A) Personnel Matter – S. Miller motioned to go into executive session at 6:35pm.