

**Town of Blue Hill  
Select Board Meeting Minutes  
Monday, March 25, 2024**

**Called the meeting to Order at 5:30pm**

1. **Determine Quorum and Meeting Attendance** – E. Best (Chair), J. Dow, S. Miller, S. Dooley, J. Atwell (Town Administrator), M. Rockwell (Treasurer)
2. **Approve Select Board Meeting Minutes of March 18<sup>th</sup> and 20<sup>th</sup>** – Tabled.
3. **Public Comment** – Henrietta Clews inquired on the proposed design and work for the bridge in town. The Board advised that it was a Maine DOT project. J. Atwell and/or B. Adams will reach out to the DOT and see what they can provide for information.

**Business**

1. **Climate Vulnerability Study Pilot Project Selection** – Allen Kratz sent photos provided by J. Dow to GEI. He thought he might have information for the Board next week. The Board decided to table this until next week.
2. **Coastal Community Grant Program – Letter of Intent** – This is due on Friday and Allen would like to have it today or tomorrow to review. J. Dow will review tonight. S. Miller moved to authorize J. Atwell to sign the letter on behalf of the Select Board; S. Dooley seconded. Vote: 4/0 Approved.
3. **Water District Trustees** – J. Dow moved to appoint the following Water District Trustees: P. Obrien (1 Year Term); V. Leach (2 Year Term); S. Pemworth (3 Year Term) with terms to end on December 31st; S. Miller seconded. Vote: 4/0 Approved.
4. **Sea Loft Windows** – Tabled
5. **Public Works Update** – J Atwell received a list of work completed by the public works which included a list of roads and culverts that are checked on a weekly basis and Town Hall upgrades. The Board requested more information on routine, scheduling, and responsibilities. There has been discussion about adding an additional position in public works and whether it needs to be seasonal or year-round.
6. **Town Flag Poles** – S. Miller moved to authorize the purchase of a flagpole, not to exceed \$2,000; S. Dooley seconded. Vote: 4/0 Approved.

**Other Business**

1. **Ballot for Town Meeting** – There was a correction on the ballot for the two (2) open School Committee seats. It now reads “vote for no more than two” allowing for voters to additionally write-in a candidate. The Board agreed to insert a notification of this in the Town Reports prior to Town Meeting.
2. **Versant Power Poll Permit** – E. Best moved to sign the utility poll permit as requested; S. Dooley seconded. Vote: 4/0 Approved.
3. **Health Officer** – S. Miller motioned that the Board appoint B. Emerson (Town Code Enforcement Officer), with a stipend, as the Health Officer until we identify a more qualified candidate. The Board agreed that one of the requirements for a future candidate is having “experience in the field of public health”. The Board agreed to investigate further and discuss at an upcoming meeting.

**Executive Session**

E. Best moved to enter executive session pursuant to: 1 M.R.S. §405(6)(A) Personnel Matter; S. Miller seconded. Vote: 4/0 Approved. The Board entered executive session at 6:30pm and exited at 6:50pm. No decisions were voted on.

### **Adjournment**

The meeting was adjourned at 6:30pm.