

**Town of Blue Hill
Select Board Meeting
Monday, July 8, 2024
Minutes**

Called to Order at 5:32pm

1. **Determine quorum and meeting attendance** – J. Dow (Acting Chair), B. Adams, S, Miller, J. Wootten, J. Atwell (Town Administrator), M. Rockwell (Treasurer).
2. **Approve Select Board Meeting Minutes of July 1, 2024** – Tabled.
3. **Public Comment** – None

Business

1. **Mobile Vending Permit – Art Show – Maritime Heritage Festival** – The group requested a waiver of the liability insurance requirement and offered a waiver of liability for each artist. It was agreed that the definition of “Mobile Vending Unit” and whether the Select Board had the authority to make waivers under Section C(5) of the ordinance would benefit from further clarification in a future amendment to the ordinance. J. Wootten moved to issue the permit waiving the liability insurance requirement and requiring each participant to sign a waiver of liability; B. Adams seconded. Vote: 4/0 Approved.
2. **Update – Potential Culvert Replacement Project (DOT)** – Lars Hammer from DMR has a grant available for culvert replacement. Hammer and Select Board member Dow are meeting at 9:30 on Wednesday at the Grindleville culvert. Dow and Adams previously visited that culvert. Hammer previously inspected the Bragdon Brook culvert. The Board is concerned with controlling costs, the additional overhead associated with using Federal grant funds, and whether there will be an appropriate amount of municipal input over the course of any project.
3. **Rental Agreement Request** – Harris Computer Systems has requested to rent the town hall for a TRIO Software informational meeting on August 20 from 2 to 4pm. They sent a deposit and payment for the rent. J Atwell will check to see if we can trade training (for the town office employees) in exchange for the rental and if they are charging attendees a fee for the meeting.

Other Business

1. **GEI Wharf Engineer Meeting** – J. Atwell and S. Miller will talk with GEI Tuesday (July 9) morning.
2. **Large Rock Donation** – B. Adams donated large rocks to identify parking areas at Seaside Cemetery and at the Nub.
3. **Tree Removal at Nub** – There is a dangerous tree that needs to be fallen. J. Wootten will take care of it.
4. **Fire Chief Resignation** – Matt Dennison indicated in a letter to the Board that he plans to resign from his position as Fire Chief effective July 31. The Blue Hill Fire Company will offer a recommendation to the Board for his replacement. The Board would like to do something to thank Matt for his service.

5. **Tax Commitment and Assessing Workshop** – The Board will meet with RJD Appraisal representatives on Monday, July 15 from 3-5pm for a workshop. The Board will consider committing 2024 property taxes the same day at its regular meeting.
6. **Peninsula Ambulance Corp (PAC)** – PAC would like to meet at 4:30pm on 7/22 with the Select Board to discuss the fire station relocation.
7. **Revision for Parade Permit** – J. Atwell sent the revision to the Parade Permit Requirements to the Board for their review. Tabled for now.

Executive Session

1. **Executive Session 1 M.R.S. §405(6)(A) Personnel Matter** – B. Adams moved to enter executive session per 1 M.R.S. §405(6)(A) Personnel Matter at 6:02pm; S. Miller seconded. Vote: 4/0 Approved. S. Miller moved to leave executive session at 6:20pm; J. Wootten seconded. Vote: 4/0 Approved.
2. **Resignation of Fire Chief** – J. Dow moved to accept the resignation of the Blue Hill Fire Chief Matt Dennison, with regret and deep gratitude and appreciation for his many years of service, S. Miller seconded. Vote: 4/0 Approved.
3. **Deputy Town Clerk** – S. Miller moved to authorize J. Atwell to hire Michael Laundry as the Deputy Town Clerk subject to her satisfactory and reasonable effort to check references, conduct a background check and complete all onboarding requirements, J. Dow seconded. Vote: 4/0 Approved.

Adjournment

S. Miller moved to adjourn at 6:24pm after warrants were signed; J. Wootten seconded. Vote: 4/0 Approved.