

**Town of Blue Hill  
Select Board Meeting  
Monday, July 22, 2024  
Minutes**

**Called to Order at 5:33pm**

1. **Determine quorum and meeting attendance** – E. Best (Chair), B. Adams, J. Dow, S. Miller, J. Wootten, J. Atwell (Town Administrator), and M. Rockwell (Treasurer).
2. **Approve Select Board Meeting Minutes of July 15, 2024** – S. Miller moved to approve the minutes as amended; J. Dow seconded. Vote: 5/0 Approved.
3. **Public Comment** – No public comment.

**Business**

1. **Town Parking Issues – B. Adams** – There are parking issues on Mill Street. The Hill's Café deliveries make the road impassable as they block the road during deliveries. Mill Street should always remain open. Deliveries should be made on Main Street. The Board will work on updating the various ordinances that include traffic and parking in a future meeting. They would like the Code Enforcement Officer to enforce the existing regulations. It was suggested that maybe the deliveries could be made in a neutral location (like the wharf parking area) and the business owner could plan to meet the delivery and bring the delivery back. Rich Boulet (of the Blue Hill Library) would like Mill Street to be a one-way street and the Board agreed. They will add this topic to next week's agenda.
2. **CDAR Renewal Options** – The First has offered the same rates (5% APR) for 1-, 2-, 3- & 6-month terms and Bar Harbor Bank & Trust has offered 4.99% for six months or higher. S. Miller would like to roll the CDAR into the existing NOW Account at The First to keep cash liquid considering the upcoming expenses for the Mountain Road project and normal operations. S. Miller moved to authorize the Treasurer to place the CDARs into the NOW account at the First; B. Adams seconded. Vote: 5/0 Approved.
3. **Liening & Deeding Policy** – S. Miller has drafted a policy for liens. He would like the Treasurer to find the regulation that limits the fee we can collect to \$3 per demand notice.
4. **Orland Watershed Committee Meeting – 7/30/24 1:00pm** – The Orland Watershed is conducting a meeting and has asked for representation from all towns with interest on the watersheds that will be affected by AIM's request to the state to abandon the dams that it purchased from the papermill. J. Wootten will attend the meeting and represent the Town of Blue Hill.
5. **Mobile Vending Permit Application – Johnson's Shellfish (Heritage Festival)** - Johnson's Shellfish has applied for a one-day permit to sell crab & lobster rolls, scallops, shrimp and halibut at the Town Pier on August 3<sup>rd</sup>, for the Maritime Heritage Festival. S. Miller moved to approve the permit; B. Adams seconded. Vote: 5/0 Approved.

**Other Business**

1. **Mobile Vending Permit** – New policies and forms are being developed with instructions to applicants per J. Atwell
2. **Tax Commitment** – S. Miller will forward information that the Board wants included with the tax bills. Matt Caldwell will be in the office tomorrow morning to assist in

preparing the tax commitment and the Board will come into the office to sign throughout the day.

3. **Financials** – The Board requested financials (budget to actual) be provided monthly.
4. **Cemetery** – Pets are still entering and defecating on cemetery grounds. A second sign is enroute and will be installed as soon as possible. E. Best suggested a sign with “NO DOGS ALLOWED” be installed. J. Atwell will order it.
5. **George Washington Portrait** – Henrietta Clews inquired as to what the Town planned to do with the George Washington Portrait. It will be placed in the Clerk’s office soon.

### **Executive Session**

S. Miller moved to enter executive session per 1 M.R.S.§405(6)(A) Personnel Matters at 6:25pm; J. Wootten seconded. Vote: 5/0 Approved.

Executive session ended at 6:51pm with no action taken.

### **Adjournment**

The Board adjourned after signing warrants at 6:51pm.