



TOWN OF BLUE HILL

APPLICATION FOR SHORELAND ZONING PERMIT

The undersigned applies for a permit for the following use, said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all the information and attachments to this application are true and correct.

THIS APPLICATION MUST BE COMPLETE BEFORE BEING PRESENTED TO THE PLANNING BOARD – EVERY QUESTION MUST BE COMPLETED WHETHER APPLICABLE OR NOT, N/A IS A VALID ANSWER UNLESS REQUESTED BY CEO OR PLANNING BOARD

1. Applicant Information:

- Name: _____
- Address: _____
- Phone #: _____ Email: _____

2. Owner Information (if different)

- Name: _____
- Address: _____
- Phone #: _____ Email: _____

3. Contractor Information:

- Name: _____
- Mailing Address: _____
- Phone #: _____ Email: _____
- Is Contractor Certified to work in Shoreland Zone in the State of Maine?
_____ YES _____ NO Erosion Certification #: _____

(If you are unsure, you may check the following link

<http://www.maine.gov/dep/land/training/ccec.html>

4. Address or Location of property: _____

5. Map: _____ Lot: _____

6. Description of project: _____

7. *Property zoned as: ___ Limited Residential ___ Resource Protection ___ Stream Protection
___ Commercial Fisheries and Maritime ___ General Development
(These districts can be found on the Shoreland Zoning Map)

8. *Property located in the Flood Zone? ___ Yes ___ No

9. *Property located in a shorebird habitat? ___ Yes ___ No

10. Is property in a subdivision? ___ Yes ___ No If yes, subdivision name: _____

11. Proposed use (check all that apply):

___ Residence ___ Accessory Building ___ Private Sewage Disposal

___ Pier or Dock (___ Temporary ___ Permanent)

___ Filling or earth moving activities of less than 10 cubic yards

___ Filling or earth moving activities of more than 10 cubic yards

___ Other (explain) _____

12. Sewage Disposal: _____ Existing _____ Proposal

13. Lot size and dimensions: acres _____ width: _____ depth: _____

14. Percentage of lot to be occupied by structure(s): _____

15. Frontage on waterbody: _____ ft

16. **Existing** structures exterior dimensions (length, width, height)

- Residence _____ L _____ W _____ H # of levels _____
- Garage _____ L _____ W _____ H # of levels _____
- Accessory buildings _____ L _____ W _____ H # of levels _____
- Other _____ L _____ W _____ H # of levels _____

17. **Proposed** structures exterior dimensions (length, width, height)

- Residence _____ L _____ W _____ H # of levels _____
- Garage _____ L _____ W _____ H # of levels _____
- Accessory buildings _____ L _____ W _____ H # of levels _____
- Other _____ L _____ W _____ H # of levels _____

18. Illustrate the following about your lot and the proposed use of the lot on a scale drawing or on a site plan prepared by a surveyor, architect, or engineer.

- The drawing must include
 - Lot dimensions
 - Exact location of existing and proposed buildings and/or structures
 - Distance of all existing and proposed buildings and/or structures from all lot lines
 - Appropriate setback line (zone specific)
 - Location of sewage disposal system including boundaries of leach field, if any, and distances from all lot lines
 - Location of water supply
 - Areas to be cleared
 - Areas to be cut, filled, graded, or other earth moving activities

19. Please include the following documents:

- HHE 200 (Subsurface Wastewater Disposal System Application)
 - Required for **ALL** new residential structure or structures with internal plumbing
- List of all abutting property owners including map and lots and addresses, and abutting right of ways
- If applicable, attach a copy of official decisions of other Federal, State or local agencies regarding the use of this property (site location permit, minimum lot size waiver, subdivision approval, great ponds permit, etc....)
- On a separate sheet, attach any supplemental information, or explain any points you feel may need clarification.
- Copy of deed to property
- Authorization letter from property owner (for contractors representing owners)
- FEMA Map with property pinned

20. Value you would place on current property _____ land _____ buildings

- Reference property card if unsure of value

21. What are the estimated costs of the planned improvements? _____

By signing below, you are agreeing that all information submitted on this application is true and correct. The applicant gives permission to the town's Code Enforcement Officer to examine the premises to review the information of this application. All proposed uses will be in conformance with the application and the Blue Hill Shoreland Zoning Ordinance.

Applicant Signature: _____ Date: _____

Agent Signature: _____ Date: _____

HELPFUL LINKS

Links to help complete the application

6. *Blue Hill Shoreland Zoning Map [202https://bluehillme.gov/wp-content/uploads/2025/05/2022-Shoreland-Zoning-Map.pdf](https://bluehillme.gov/wp-content/uploads/2025/05/2022-Shoreland-Zoning-Map.pdf)
7. *Flood Zone <https://msc.fema.gov/portal/home>
8. *Shorebird Habitat <https://webapps2.cgis-solutions.com/beginningwithhabitat/mapviewer/>

Office Use Only

Date Application Received by CEO: _____

Date of Planning Board Review of Application: _____

Date Fee Paid on: _____

Shoreland Zoning Lot Coverage Worksheet

Town of Blue Hill

Step 1. Lot Size

Total Square Feet of the Lot (a) _____ sqft

X20% = _____ sqft

(Max Allowable Non-Vegetated Lot Coverage)

Step 2. Existing Lot Coverage

Primary Structures (Houses/Decks) _____ sqft

Accessory Structures (Garage/Sheds/Patios) _____ sqft

Driveways/Roads/Beaches/Walkways/Non-vegetated _____ sqft

Total Square Feet of Existing Lot Coverage _____ sqft

Total % of Existing Lot Coverage _____ sqft

(Lot Coverage ÷ Lot Size x 100 = % of lot coverage)

Step 3. Proposed Increase in Lot Coverage

Proposed Structures (House/Deck) _____ sqft

Accessory Structures (Garage/Sheds/Patios) _____ sqft

Proposed Driveways/Walkways/Non-vegetated _____ sqft

Proposed Increase Total _____ sqft

Step 4. Total Proposed Lot Coverage

Square Feet of the Lot _____ sqft

Total Lot Coverage (Existing plus proposed) (b) _____ sqft

Total % of Proposed Lot Coverage _____

Lot coverage (b) ÷ lot size (a) x100 = % of Lot Coverage