

**Town of Blue Hill  
Select Board Meeting  
Monday, May 12, 2025  
Minutes**

**Call to Order: 5:31 PM.**

**Attendance/Quorum**

S. Miller (Chair Pro-Tem), B. Adams, J. Wootten, A. Woog, D. Goettler (Minute Taker).

**Approval of Minutes**

J. Wootten moved to approve the minutes of May 5, 2025, as amended. There was discussion of how the Word documents display edits. A. Woog seconded; vote passed 3/0.

**Public Comment**

No public comments.

**Business**

**1. Liquor License – Blue Hill Bed & Breakfast**

S. Miller noted that the floor plan attached to the application did not properly designate allowed drinking areas. B. Adams moved to set a public hearing for the Liquor License at 5:45 PM on Tuesday, May 20, 2025, at the Town Hall (or other suitable location if the mold remediation is not complete).

**2. Mobile Vending Permit Application – Waffle ME**

The Board determined that there was no need for a public hearing. B. Adams moved to approve the Mobile Vending Permit as requested. J. Wootten seconded; vote passed 4/0.

**3. CDARs**

The Board discussed the balances of various Town bank accounts and the estimated required liquidity throughout the year. B. Adams moved to authorize J. Atwell to invest \$2,000,000 in a CDAR earning 4.25% for one month. J. Wootten seconded; vote passed 4/0.

**4. Park Lights**

B. Adams is waiting to find out the precise monthly charge on a Versant streetlight in the park.

**Other Business**

The Board clarified the timeline regarding personal property tax collection: taxes will be assessed on all declared property in 2025, though assessors' agents will not be verifying declarations in person until 2026.

A. Woog reported that she will distribute her draft of the crosswalk painting policy later this week for discussion at the next Board meeting on Tuesday, May 20, 2025. Her conflict-of-interest policy draft will take a few more weeks.

Since the payday for the town office staff was shifted to Thursday, the signing of the relevant disbursement warrants no longer aligns with Select Board meetings. S. Miller suggested approving a temporary solution for this week's payroll and then establishing or renewing an existing written policy. B. Adams moved to authorize A. Woog to sign the Disbursement Warrants relating to staff wages and benefits on Tuesday, May 13, 2025. J. Wootten seconded; vote passed 4/0.

### **Executive Session**

B. Adams moved to enter executive session per 1 M.R.S. §405(6)(A) - Personnel Matter at 5:56 PM. J. Wootten seconded; vote passed 4/0. Executive session ended at 6:25 PM.

The following motions were made and seconded after the close of executive session:

- To authorize the Town Administrator to extend an offer of employment to Scott Gould for the Public Works position, with an initial hourly rate of \$25/hr, subject to Blue Hill's standard terms of employment. Vote passed 4/0.
- To change the status of Dana Goettler's employment from part-time to full-time. Vote passed 4/0.
- To authorize the termination of Michael Laundry's employment, subject to review of his employment/personnel paperwork by A. Woog and J. Wootten, with such termination authorized immediately after their review. Vote passed 4/0.
- To authorize the Town Administrator to advertise for a full-time Deputy Clerk position for the town. Vote passed 4/0.

### **Adjournment**

Meeting adjourned at 6:31 PM subject to signing the Disbursement Warrants and the Mobile Vending Permit.

The Disbursement Warrants and Mobile Vending Permit were signed.