

**Town of Blue Hill  
Select Board Meeting  
Friday, July 18, 2025  
Minutes**

**Call to Order: 12:10 PM.**

**Attendance/Quorum**

E. Best (Chair), S. Miller, J. Wootten, A. Woog  
M. Caldwell (RJD Appraisal, Blue Hill Assessors' Agent)

**Business**

**1. Tax Commitment**

Matt Caldwell of RJD Appraisal, the Town's Assessors' Agent, reviewed the 2025 valuation base as calculated for property tax purposes, together with the tax commitment calculation form showing minimum and maximum allowable mill rates of 0.009283 and 0.009747, respectively.

Upon a motion duly made and seconded, the Board voted to commit 2025 property taxes at a mill rate of 0.00935, to set an interest rate of 7.5% on overdue property taxes, tax liens, and tax-acquired property, and to set the date of October 15, 2025 for property tax payments, after which interest will accrue on unpaid taxes. (4/0)

**2. Employment Offers**

A. Woog reviewed two applicants for the Deputy Clerk position advertised by the Town. The Board discussed whether one of these applicants should also be considered for the Deputy CEO position discussed in recent weeks, and whether to extend full- or part-time offers to these individuals. It was agreed to extend an offer to the candidate seen at the beginning of last week and to postpone consideration of an offer for the second individual (who had a second interview on Thursday, July 17) until Monday's Select Board meeting.

Upon a motion duly made and seconded, the Board voted to extend an offer of full-time employment in the Town Office to Doreen Johnson, subject to the Town's typical employee onboarding requirements, at an initial hourly pay rate of \$23.50/hour with a \$0.50/hour upward adjustment anticipated at the end of a six-month probationary period. (3/0, J. Wootten having left the meeting)

**3. WWTP Project**

Upon a motion duly made and seconded, the Board voted to authorize S. Miller to execute a right of way certificate on behalf of the Town and to retain E. Best, for the legal work required in connection with the project for a fee of \$0 plus out-of-pocket costs. (3/0)

**Executive Session**

Upon a motion duly made and seconded, the Board voted to enter executive session per 1 M.R.S. §405(6)(D) - Real Estate at 1:17 PM. (3/0). Executive session ended at 1:25 PM with no action taken.

**Adjournment**

Upon a motion duly made and seconded, the Board voted to adjourn the meeting at 1:25 PM.  
(3/0)