

**Town of Blue Hill  
Select Board Meeting  
Monday, October 27, 2025  
Minutes**

**Call to Order: 5:30 PM.**

**Attendance/Quorum**

E. Best (Chair), S. Miller, B. Adams, A. Woog, D. Goettler (Town Clerk, Minute Taker).

**Approval of Minutes**

Upon a motion duly made and seconded, the Board voted 4/0 to approve the minutes of October 20, 2025.

**Public Comment**

No public comments.

**Business**

**1. Amended Town Meeting Warrant**

The Board drafted language for a 180-day moratorium ordinance on cannabis retail establishments in order to delay their founding, in the event municipal Article 3 passes, so that a long-term ordinance can be written and passed. The early completion of the Town's new fire truck also necessitates the sooner-than-planned appropriation of approximately \$300,000 (together with appropriations for the purchase of a second plow truck and to cover necessary property tax abatements).

An amended Special Town Meeting Warrant, containing those two additional articles, was drafted and circulated. Upon a motion duly made and seconded, the Board voted 4/0 to approve the amended Warrant. The amended Warrant was signed and given to Blue Hill resident R. Miller to be posted.

**2. Marlintini's Liquor License Renewal**

The hearing was opened. One member of the public spoke in favor of granting the renewed liquor license. The hearing was closed. Upon a motion duly made and seconded, the Board voted 4/0 to grant Marlintini's liquor license renewal as requested.

**3. Parker Ridge Liquor License Renewal**

The hearing was opened. One member of the public spoke in favor of granting the renewed liquor license. The hearing was closed. Upon a motion duly made and seconded, the Board voted 4/0 to grant Parker Ridge's liquor license renewal as requested.

**4. Crosswalk Sign Vandalism**

The crosswalk sign light at Tenney Hill was recently discovered to have been disabled by damage, rather than due to shade on the solar panel. The conclusion was that the damage was most likely caused by falling tree limbs, not vandalism. The Board discussed replacing the solar panel and battery and adopting a protocol to periodically charge the battery (or a second one) when the solar panel is shaded.

**5. Local Health Officer Appointment**

M. Conant remains the most recently appointed Health Officer, though he has been effectively relieved of duty. The Board discussed the need to appoint a new Health Officer and that the need for an appointment is time-sensitive due to a recent complaint.

**6. School Disbursement Policy**

The most recent policy delegates responsibility for managing disbursement to the school system but is up for renewal. S. Miller made some edits and distributed a new draft for adoption. Upon a motion duly made and seconded, the Board voted 4/0 to adopt the Municipal Officers' Policy on Disbursement of Educational Costs as distributed.

**7. Town Employee Policies**

A. Woog summarized the proposed edits she made to the Town Employee Policies handbook. The Board discussed the applicability of the handbook to employees of the Transfer Station, schools, and Fire Department, and those that are paid by stipend. It was agreed to refine the policy manual to further clarify which policies apply to which employees (by type).

**8. Town Meeting Archiving Grant**

A. Woog distributed a draft of her grant proposal and summarized other local organizations that are interested in assisting the archiving effort. J. Milliken asked about opportunities for community involvement. Upon a motion duly made and seconded, the Board voted 4/0 to authorize A. Woog to submit a grant application to locate, organize, and potentially scan historical Town Meeting documents.

**9. 30 Tenney Hill Committee**

A. Woog summarized the committee volunteer sheet she produced with J. Chapman's input.

**10. Notice of Intent Fee Waiver**

S. Miller reported an upswing in Notices of Intent to Alter or Construct following the scrutiny around Blaze, including at least one filed after construction was completed, which the Ordinance specifies requires a fine of \$100. Upon a motion duly made and seconded, the Board voted 4/0 to waive any fines otherwise payable under the Notice of Intent to Alter or Construct Buildings Ordinance until further notice.

**11. Year-to-Date Financial Review**

S. Miller summarized the financial review; the Town is currently under budget, due in part to the present understaffing. The Board discussed utilization rates of other sections of the budget. The only sections that were overdrawn were for the fire truck, which should be remedied following the November 4, 2025, Special Town Meeting, the plow truck, which should more than pay for itself in contract savings, and abatements, which have been higher than anticipated. Upon a motion duly made and seconded, the Board voted 4/0 to recharacterize the costs for mold remediation in the Town Hall basement from the Select Board's Unanticipated Expenditures fund to the Town Hall Upgrades and Repairs fund.

## **12. Investment of Temporarily Available Cash**

The Town currently has approximately \$8,000,000 to \$10,000,000 in bank accounts. Upon a motion duly made and seconded, the Board voted 4/0 to authorize M. Cousins and S. Miller to invest a certain portion of the Town's cash in 1-, 3-, and 6-month-maturity certificates of deposit, provided they believe that the Town will have no less than \$1,500,000 liquid at any given time, and at such rates and terms as they find appropriate.

## **Other Business**

A. Woog asked about the usual timeline for nonprofits' requests for contributions from the Town.

## **Executive Session**

Upon a motion duly made and seconded, the Board voted 4/0 to enter executive session per 1 M.R.S. §405(6)(A) - Personnel Matter at 6:42 PM. Executive session ended at 7:21 PM.

## **Adjournment**

Upon a motion duly made and seconded, the Board voted 4/0 to adjourn the meeting at 7:22 PM subject to signing Disbursement Warrants.

The Disbursement Warrants were signed.