

**Town of Blue Hill
Select Board Meeting
Monday, December 1, 2025
Minutes**

Call to Order: 5:30 PM.

Attendance/Quorum

E. Best (Chair), B. Adams, S. Miller, J. Wootten, A. Woog, A. Ruiz (Deputy Clerk, Minute Taker).

Approval of Minutes

Upon a motion duly made and seconded, the Board voted 5/0 to approve the minutes of 11/24/2025, as amended.

Public Comment

No public comments.

Business

1. Liquor License Application (Luce Sprits LLC Event at Working Loose, 49 Main St.)

Upon a motion duly made and seconded, the Board voted 5/0 to approve the liquor license application for Luce Sprits LLC at Working Loose on December 1, 2025.

2. Holiday/Community Events (Miller)

S. Miller brought up the opportunity for community volunteers or the Chamber of Commerce to decorate the Town tree for the upcoming holiday. The Town could assist with this by seeking an individual or organization to facilitate this event (and others throughout the year) and then advertising the opportunity to volunteer on the Town's website.

3. Town Employee Policies (Woog)

A. Woog discussed the policy regarding the bonus previously given to employees who worked in the Election polls. S. Miller and A. Woog provided the language of the policy and clarified it was a one-time occurrence rather than a bonus set to be given on every Election. A. Woog will continue to work on the current version of this policy and table it until the next Board Meeting.

Other Business

S. Miller spoke with M. Cousins regarding a maturing CDARS and the Town's cash balance; the CDARS will not be reinvested and will be held as cash.

A. Woog sought any possible information on a prior informal legislative agenda regarding property taxes or if there were any past practices that could assist with this. E. Best suggested the Maine Municipal Association could offer guidance, or Maine Legislature could provide compliance measures.

B. Adams brought up communication from Luce Sprits regarding permission for a parking space near the Working Loose event on Dec 6, 2025. E. Best suggested this should be moved to the Water Street parking lot behind the Shaw Institute, as it is not owned by the Town and therefore will negate the need for a mobile vendor permit. A special Select Board meeting could be held to consider a mobile vending permit if necessary.

Executive Session

Upon a motion duly made and seconded, the Board voted 5/0 to enter executive session per 1 M.R.S. §405(6)(A) - Personnel Matter at 6:17 PM. Executive session ended at 6:40 PM.

Adjournment

Upon a motion duly made and seconded, the Board voted 5/0 to adjourn the meeting at 6:41 PM subject to signing Disbursement Warrants.

The Disbursement Warrants were signed.