

**Town of Blue Hill
Select Board Meeting
Monday, January 5, 2026
Minutes**

Call to Order: 5:30 PM.

Attendance/Quorum

E. Best (Chair), S. Miller, B. Adams, J. Wootten, A. Woog, D. Goettler (Town Clerk, Minute Taker).

Approval of Minutes

Upon a motion duly made and seconded, the Board voted 4/0 with one abstention to approve the minutes of December 22, 2025, and December 29, 2025.

Public Comment

J. Dow asked about the Board's current position on creating a Town Manager position. S. Miller explained that hiring a Town Administrator was intended to be a stepping stone toward a vote to adopt a charter. The Board discussed whether or not a charter was required to implement a Town Manager position. It was agreed that, while there is not currently a search underway, the Board believes that the current model is not sustainable and that, if a suitable candidate were to be identified, the Board would be prepared to make such a hire.

Business

1. Stavola Building Lease

A. Woog added a clause to the draft lease, adding the tenant's right to cancel the lease in the event that the agreed-upon improvements are not made. The Board agreed to wait for the list of required repairs before approving the clause.

2. Assessor's Agent Contract

E. Best received an email from the Town's contracted assessors' agent, terminating the contract. She also received an email from one of the agents' employees, who has gone into business on his own, and arranged a meeting on January 6, 2026, to discuss future work for the Town. Future contracts may include personal property tax assessment. J. Dow also shared the contact information of another potential agent with whom the Town had previously discussed a contract for assessment of personal property tax.

3. Animal Control Shelter Contract

A. Woog mentioned the potential of contracting with a veterinarian in Bucksport. E. Best will follow up with the Ark shelter in Cherryfield to see if they are prepared to contract with the Town.

4. Solar Energy Meter Allocations

S. Miller will take responsibility for determining what proportion of solar credits should be allocated to each meter.

5. Employee Policy Clarifications

The Board discussed the fairness of the current holiday pay practices, which entitle employees to one fifth of their standard weekly hours although most employees currently work four longer days.

6. Town Office Floor Mats

Unifirst, the company that swaps out the Town Office floor mats for cleaning periodically, is only able to deliver to the Blue Hill area on Fridays, when the building is closed. The Board discussed options. A. Woog will contact Unifirst to discuss narrowing the window of delivery so that someone can meet them on Fridays.

7. Municipal Official Annual Appointments

Upon a motion duly made and seconded, the Board voted 5/0 to make the appointments presented by D. Goettler.

Executive Session

Upon a motion duly made and seconded, the Board voted 5/0 to enter executive session per 1 M.R.S.§405(6)(A) - Personnel Matter at 6:42 PM. Executive session ended at 7:35 PM.

Adjournment

Upon a motion duly made and seconded, the Board voted 5/0 to adjourn the meeting at 7:55 PM subject to signing Disbursement Warrants.

The Disbursement Warrants were signed.