



Town of Blue Hill, Maine

Incorporated in 1789

Personal Information Update Form

Legal Name: _____
(first) (middle) (last) (suffix)

Date of Birth: ____/____/____

Phone: (____)____-____ Email: _____

Legal Residence: _____, Blue Hill
(leave blank if not a Blue Hill resident; if new resident, attach proof of residence)

Mailing Address: _____

(town) (state) (zip)

Signature: _____ Date: ____/____/____

Please update my Blue Hill tax and sewer accounts: (see reverse)		
Acct. #:	Property Address:	
Please update my Blue Hill vehicle registrations: (see reverse)		
Reg. #:	Vehicle Type:	Vehicle Year/Make/Model:
Old information to be replaced: (and/or other notes)		Clerk notes:
		TRIO Central Party #
		MOSES ID #
		Proof of Residency

Personal Information Update Form – Notes

Please return this form to the Town Office, email it to townclerk@bluehillme.gov, or fax it to (207) 374-9935.

This form cannot be used to update the Town's records of who owns a property. If you have bought, sold, or inherited a property, the transfer of ownership must first be reflected at the Hancock County Registry of Deeds; they will then alert our assessors' agents to update the account accordingly. This form can then be used to update information about that owner.

This form cannot be used to update your voter registration or transfer a vehicle registration to Blue Hill. Please see bluehillme.gov/clerk-services/ for information on how to complete those processes.

The addresses on tax and sewer bills and vehicle registrations are connected to the first person listed, so if you co-own a piece of property or a vehicle and are listed second, this form will not change the address on that document unless the first-listed owner also updates their personal information. Please feel free to contact the Town Office to confirm who is listed first.

New Blue Hill residents must show proof of residence before completing most transactions. Please see bluehillme.gov/clerk-services/ for a list of acceptable forms of proof. If you are transferring your legal residence between two addresses in Blue Hill or only updating your mailing address, we do not require proof.

We cannot change addresses seasonally – please contact your Post Office for forwarding service.

Your name, mailing address, and what properties you own are public records. Your date of birth, phone number, email address, legal residence address, and registered vehicles are confidential and will be used by clerks only if we need to contact you about your transaction.

If you would like your mail to be sent to another person, enter "C/O [their name]" above their mailing address.